

AR Credit Memo Request

Requestor:	<input type="text" value="arjay mayo"/>
Date(Request)-to N.C.:	<input type="text" value="04/27/2026"/>
Date(Request)-to A/R:	<input type="text" value="04/27/2026"/>
Date(Complete):	<input type="text"/>

Basic Information

Customer:	Felber Home Furnishings & Decor	Date:	<input type="text" value="04/27/2026"/>
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Deduction Amt \$:

Customer	<input type="text"/>	PO No:	<input type="text"/>
PO/Ref No:	<input type="text" value="20925573"/>		

Date of Refund:

Refund Credit Card Paypal
 On Account
Customer via: Wire Transfer

Please check and fill necessary information below: A/B provide documents as indicated

(A) Valid payment deduction → Issue credit memo(CM)

CM amount \$:	<input type="text" value="236.77"/>
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Reason: Non-Return (Defective Item
Credit – Non-Return)

Non-Return Refund No.:

Please provide item number(s) associated with the deduction:

Total amt \$:

236.77

Item #:

MT108-0063 (SD3) FL

Item Amt \$:

193.72

Freight \$:

43.05

Sales Rep:

Heather Coffer

Restocking Fee apply?

Yes

No

Total Item Amount \$:

193.72

Total Freight \$:

43.05

(B) Invalid deduction → Claim to Customer

(Need support to customer)

Amount to claim \$:

0

Note:

Signature Authorization Required:

CSR Mngr:

Lisa Petros

Date:

04/27/2026

