

AR Credit Memo Request

Requestor:	<input type="text" value="arjay mayo"/>
Date(Request)-to N.C.:	<input type="text" value="12/09/2024"/>
Date(Request)-to A/R:	<input type="text" value="12/09/2024"/>
Date(Complete):	<input type="text"/>

Basic Information

Customer:	Pillow Kingdom	Date:	<input type="text" value="12/09/2024"/>
-----------	----------------	-------	---

Deduction Amt \$:

Customer	<input type="text" value="JLAES1"/>	PO No:	<input type="text"/>
PO/Ref No:	<input type="text" value="20827574"/>		

Date of Refund:

Refund Credit Card Paypal

On Account

Customer via: Wire Transfer

Please check and fill necessary information below: A/B provide documents as indicated

(A) Valid payment deduction → Issue credit memo(CM)	
CM amount \$:	<input type="text" value="15.02"/>

Reason: Non-Return (Handling Fee Adjustment)

Non-Return Refund No.:

Please provide item number(s) associated with the deduction:

Total amt \$:

15.02

Item #:

MPS10-258 (SD2) ADI

Handling \$:

15.02

Sales Rep:

Bryce Flanary

Restocking Fee apply?

Yes

No

Total Handling \$:

15.02

(B) Invalid deduction → Claim to Customer

(Need support to customer)

Amount to claim \$:

0

Note:



Signature Authorization Required:

CSR Mngr:

Lisa Petros

Date:

12/09/2024