

AR Credit Memo Request

Requestor:	<input type="text" value="Judy Tagud"/>
Date(Request)-to N.C.:	<input type="text" value="03/03/2025"/>
Date(Request)-to A/R:	<input type="text" value="03/03/2025"/>
Date(Complete):	<input type="text"/>

Basic Information

Customer:	Interiors by Pamela	Date:
		<input type="text" value="03/03/2025"/>

Deduction Amt \$:

Customer	<input type="text"/>	PO No:
PO/Ref No:	<input type="text" value="20843525"/>	

Date of Refund:

Refund Credit Card Paypal

Customer via: On Account Wire Transfer

Please check and fill necessary information below: A/B provide documents as indicated

(A) Valid payment deduction → Issue credit memo(CM)	
CM amount \$:	<input type="text" value="62.38"/>

Reason: Non-Return (Carrier Damage)

Non-Return Refund No.:

Please provide item number(s) associated with the deduction:

Total amt \$:

62.38

Item #:

MZ10-0642 (SD3) YOI

Item Amt \$:

43.33

Freight \$:

15.58

Handling \$:

3.47

Sales Rep:

Marisol Garfias

Restocking Fee apply?

Yes

No

Total Item Amount \$:

43.33

Total Freight \$:

15.58

Total Handling \$:

3.47

(B) Invalid deduction → Claim to Customer

(Need support to customer)

Amount to claim \$:

0

Note:

Empty text area for notes with a small icon in the bottom right corner.

Signature Authorization Required:

CSR Mngr:

Lisa Petros

Date:

03/03/2025