

AR Credit Memo Request

Requestor:	<input type="text" value="Judy Tagud"/>
Date(Request)-to N.C.:	<input type="text" value="03/10/2025"/>
Date(Request)-to A/R:	<input type="text" value="03/10/2025"/>
Date(Complete):	<input type="text"/>

Basic Information

Customer: Bernie & Phyl's Furniture Date:

Deduction Amt \$:

Customer: 12304EANDPN (NEWINGT) PO No:

PO/Ref No:

Date of Refund:

Refund Credit Card Paypal

Customer via: On Account

Wire Transfer

Please check and fill necessary information below: A/B provide documents as indicated

(A) Valid payment deduction → Issue credit memo(CM)	
CM amount \$:	<input type="text" value="128.04"/>

Reason: Non-Return (Carrier Damage)

Non-Return Refund No.:

Please provide item number(s) associated with the deduction:

Total amt \$:

128.04

Item #:

FB153-1184 (SD3) LG

Item Amt \$:

54.6

Freight \$:

3.54

Sales Rep:

Amy Bender Fish

Item #:

5DS153-0051 (SD3) L

Item Amt \$:

35.7

Freight \$:

2.29

Sales Rep:

Amy Bender Fish

Item #:

MT95C-0024 (SD3) AF

Item Amt \$:

27.33

Freight \$:

4.58

Sales Rep:

Amy Bender Fish

Restocking Fee apply?

Yes

No

Total Item Amount \$:

117.63

Total Freight \$:

10.41

(B) Invalid deduction → Claim to Customer

(Need support to customer)

Amount to claim \$:

0

Note:

Signature Authorization Required:

CSR Mngr:

Lisa Petros

Date:

03/10/2025