

AR Credit Memo Request

Requestor:	<input type="text" value="arianne marundan"/>
Date(Request)-to N.C.:	<input type="text" value="03/14/2025"/>
Date(Request)-to A/R:	<input type="text" value="03/14/2025"/>
Date(Complete):	<input type="text"/>

Basic Information

Customer: Interior Design by S&S Date:

Deduction Amt \$:

Customer PO No:
 PO/Ref No:

Date of Refund:

Refund Credit Card Paypal
 On Account
 Customer via: Wire Transfer

Please check and fill necessary information below: A/B provide documents as indicated

(A) Valid payment deduction → Issue credit memo(CM)
 CM amount \$:

Reason: Non-Return (Defective Item
 Credit – Non-Return)
 Non-Return Refund No.:

Please provide item number(s) associated with the deduction:

Total amt \$:

846.84

Item #:

MP108-0765 (SD3) FL

Item Amt \$:

598.92

Freight \$:

200.01

Handling \$:

47.91

Sales Rep:

Dennis Greenwalt

Restocking Fee apply?

Yes

No

Total Item Amount \$:

598.92

Total Freight \$:

200.01

Total Handling \$:

47.91

(B) Invalid deduction → Claim to Customer

(Need support to customer)

Amount to claim \$:

0

defective item credit

Signature Authorization Required:

CSR Mngr:

Lisa Petros

Date:

03/14/2025