

AR Credit Memo Request

Requestor:	<input type="text" value="arianne marundan"/>
Date(Request)-to N.C.:	<input type="text" value="02/28/2025"/>
Date(Request)-to A/R:	<input type="text" value="02/28/2025"/>
Date(Complete):	<input type="text"/>

Basic Information

Customer:	Wright Furniture	Date:	<input type="text" value="02/28/2025"/>
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Deduction Amt \$:

Customer	<input type="text"/>	PO No:	<input type="text"/>
PO/Ref No:	<input type="text" value="20833226"/>		

Date of Refund:

Refund Credit Card Paypal

Customer via: On Account

Wire Transfer

Please check and fill necessary information below: A/B provide documents as indicated

(A) Valid payment deduction → Issue credit memo(CM)	
CM amount \$:	<input type="text" value="150.33"/>

Reason: Non-Return (Carrier Damage)

Non-Return Refund No.:

Please provide item number(s) associated with the deduction:

Total amt \$:

150.33

Item #:

II105-0567 (SD3) FUR

Item Amt \$:

134.66

Freight \$:

15.67

Sales Rep:

Marisol Garfias

Restocking Fee apply?

Yes

No

Total Item Amount \$:

134.66

Total Freight \$:

15.67

(B) Invalid deduction → Claim to Customer

(Need support to customer)

Amount to claim \$:

0

Note:

Signature Authorization Required:

CSR Mngr:

Lisa Petros

Date:

02/28/2025

