

AR Credit Memo Request

Requestor:	<input type="text" value="Melissa Brown"/>
Date(Request)-to N.C.:	<input type="text" value="09/09/2024"/>
Date(Request)-to A/R:	<input type="text" value="09/09/2024"/>
Date(Complete):	<input type="text"/>

Basic Information

Customer:	<input type="text" value="Pillow Kingdom"/>	Date:	<input type="text" value="09/09/2024"/>
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Deduction Amt \$:

Customer	<input type="text" value="JLA240717G2"/>	PO No:	<input type="text"/>
PO/Ref No:	<input type="text" value="20803579"/>		

Date of Refund:

Refund Credit Card Paypal
 On Account
Customer via: Wire Transfer

Please check and fill necessary information below: A/B provide documents as indicated

(A) Valid payment deduction → Issue credit memo(CM)

CM amount \$:	<input type="text" value="3452.26"/>
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Reason: Non-Return (Shortage)
Non-Return Refund No.:

Please provide item number(s) associated with the deduction:

Total amt \$:

3452.26

Item #:

FB13-1149 (SD2) ADL

Item Amt \$:

488.25

Freight \$:

54.7

Sales Rep:

Bryce Flanary

Item #:

MZK10-164 (SD2) YOI

Item Amt \$:

581.6

Freight \$:

109.2

Sales Rep:

Bryce Flanary

Item #:

ID20-145 (SD2) SHET

Item Amt \$:

750.19

Freight \$:

143.08

Sales Rep:

Bryce Flanary

Item #:

MPS13-272 (SD2) ADI

Item Amt \$:

488.25

Freight \$:

41.15

Sales Rep:

Bryce Flanary

Item #:

UHK10-0156 (SD2) YC

Item Amt \$:

661.76

Freight \$:

134.08

Sales Rep:

Bryce Flanary

Restocking Fee apply?

Yes

No

Total Item Amount \$:

2970.05

Total Freight \$:

482.21

(B) Invalid deduction → Claim to Customer

(Need support to customer)

Amount to claim \$:

0

Note:

Signature Authorization Required:

CSR Mngr:

Lisa Petros

Date:

09/09/2024