

AR Credit Memo Request

Requestor:	<input type="text" value="Melissa Brown"/>
Date(Request)-to N.C.:	<input type="text" value="09/09/2024"/>
Date(Request)-to A/R:	<input type="text" value="09/09/2024"/>
Date(Complete):	<input type="text"/>

Basic Information

Customer:	<input type="text" value="Pillow Kingdom"/>	Date:	<input type="text" value="09/09/2024"/>
-----------	---	-------	---

Deduction Amt \$:

Customer	<input type="text" value="JLA240716BD"/>	PO No:	<input type="text"/>
PO/Ref No:	<input type="text" value="20803568"/>		

Date of Refund:

Refund Credit Card Paypal
 On Account
Customer via: Wire Transfer

Please check and fill necessary information below: A/B provide documents as indicated

(A) Valid payment deduction → Issue credit memo(CM)

CM amount \$:	<input type="text" value="805.04"/>
---------------	-------------------------------------

Reason: Non-Return (Shortage)
Non-Return Refund No.:

Please provide item number(s) associated with the deduction:

Total amt \$:

805.04

Item #:

MP13-3301 (WDC) AC

Item Amt \$:

418.86

Freight \$:

59.58

Sales Rep:

Bryce Flanary

Item #:

5DS13-0029 (WDC) A

Item Amt \$:

286.5

Freight \$:

40.1

Sales Rep:

Bryce Flanary

Restocking Fee apply?

Yes

No

Total Item Amount \$:

705.36

Total Freight \$:

99.68

(B) Invalid deduction → Claim to Customer

(Need support to customer)

Amount to claim \$:

0

Note:



Signature Authorization Required:

CSR Mngr:

Lisa Petros

Date:

09/09/2024