

AR Credit Memo Request

Requestor:	<input type="text" value="arianne marundan"/>
Date(Request)-to N.C.:	<input type="text" value="09/06/2024"/>
Date(Request)-to A/R:	<input type="text" value="09/06/2024"/>
Date(Complete):	<input type="text"/>

Basic Information

Customer:	HIS	Date:	<input type="text" value="09/06/2024"/>
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Deduction Amt \$:

Customer	<input type="text"/>	PO No:	<input type="text"/>
PO/Ref No:	<input type="text" value="20794424"/>		

Date of Refund:

Refund Credit Card Paypal

Customer via: On Account Wire Transfer

Please check and fill necessary information below: A/B provide documents as indicated

(A) Valid payment deduction → Issue credit memo(CM)	
CM amount \$:	<input type="text" value="459.75"/>

Reason: Non-Return (Defective Item Credit – Non-Return)

Non-Return Refund No.:

Please provide item number(s) associated with the deduction:

Total amt \$:

459.75

Item #:

MT103-0170 (SD3) FL

Item Amt \$:

399

Freight \$:

28.83

Handling \$:

31.92

Sales Rep:

Dennis Greenwalt

Restocking Fee apply?

Yes

No

Total Item Amount \$:

399.00

Total Freight \$:

28.83

Total Handling \$:

31.92

(B) Invalid deduction → Claim to Customer

(Need support to customer)

Amount to claim \$:

0

Note:

Empty text area for notes.

Signature Authorization Required:

CSR Mngr:

Lisa Petros

Date:

09/06/2024