



Janis Auyang <janis.auyang@jlahome.com>

Re: Customer code/Order number

1 message

Justin Chu <justin.chu@jlahome.com>

To: JLA - Accounts Receivable <ollix.ar@jlahome.com>

Cc: Lisa Petros <Lisa.Petros@jlahome.com>, Helita Dewitt <helita.dewitt@jlahome.com>

Hi Stacey,

This transaction does not have an order/invoice number because the customer does not have an email address. Should I do a manual invoice for this customer under CUSTSERV, like the glc

Sincerely,

Justin Chu
AR Specialist

E & E Co., Ltd. dba JLA Home

45875 Northport Loop East, Fremont, CA 94538

justin.chu@jlahome.com

On Mon, Jul 31, 2023 at 2:28 PM Helita Dewitt <helita.dewitt@jlahome.com> wrote:

I am not clear on what you are asking for.

Please call me: 925-583-9307

From: Justin Chu [mailto:justin.chu@jlahome.com]

Sent: Monday, July 31, 2023 2:27 PM

To: Helita Dewitt

Cc: JLA - Accounts Receivable

Subject: Re: Customer code/Order number

Hi Helita,

What customer code was this order billed under? I am not able to find the invoice for this order.

Sincerely,

Justin Chu

AR Specialist

E & E Co., Ltd. dba JLA Home

45875 Northport Loop East, Fremont, CA 94538

justin.chu@jlahome.com

On Mon, Jul 31, 2023 at 2:24 PM Helita Dewitt <helita.dewitt@jlahome.com> wrote:

Hello Justin-

The order number is the case number highlighted below.

Note there was no actual PO because this was a phone order we did for a customer who did not want her information online.

Best Regards,

Helita

Ecommerce Support Team Supervisor

jlacs@jlahome.com

From: Justin Chu [mailto:justin.chu@jlahome.com]

Sent: Monday, July 31, 2023 2:10 PM

To: Helita Dewitt

Cc: JLA - Accounts Receivable
Subject: Customer code/Order number

Hi Helita,

Please provide an order number for the transaction below.

Discover	XXXXXXXXXXXX3307	Tran Accepted - Sales	\$81.99	0	7/25/2023	Purchase for the 60x70 Brewster Oversized Mi
					13:37	C23516229 1997

Sincerely,

Justin Chu

AR Specialist

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