

AR Credit Memo Request

Requestor:	<input type="text" value="Judy Tagud"/>
Date(Request)-to N.C.:	<input type="text" value="12/15/2023"/>
Date(Request)-to A/R:	<input type="text" value="12/15/2023"/>
Date(Complete):	<input type="text"/>

Basic Information

Customer: Date:

Deduction Amt \$:

Customer PO No:
 PO/Ref No:

Date of Refund:

Refund Credit Card Paypal
 On Account
 Customer via: Wire Transfer

Please check and fill necessary information below: A/B provide documents as indicated

(A) Valid payment deduction → Issue credit memo(CM)

CM amount \$:	<input type="text" value="149.62"/>
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Reason: Non-Return (Defective Item
Credit – Non-Return)

Non-Return Refund No.:

Please provide item number(s) associated with the deduction:

Total amt \$:

149.62

Item #:

MPS108-0296 (SD3) F

Item Amt \$:

149.62

Sales Rep:

Laci Haven

Restocking Fee apply?

Yes

No

Total Item Amount \$:

149.62

(B) Invalid deduction → Claim to Customer

(Need support to customer)

Amount to claim \$:

0

Note:

Signature Authorization Required:

CSR Mngr:

Lisa Petros

Date:

12/15/2023