

条码打印使用手册

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1. 如何登陆 EEC?

- 1) 打开 IE 浏览器，输入地址: <https://eecsystem.cn>
- 2) 在 EEC 登录界面，需要输入用户名，密码和验证码。(See Figure 1-1). 如果你没有注册账号，EEC Helpdesk 将帮助你申请账号和密码。如果有用户名却忘记了密码，请点击 **Forgot Your Password** 找回你的密码。

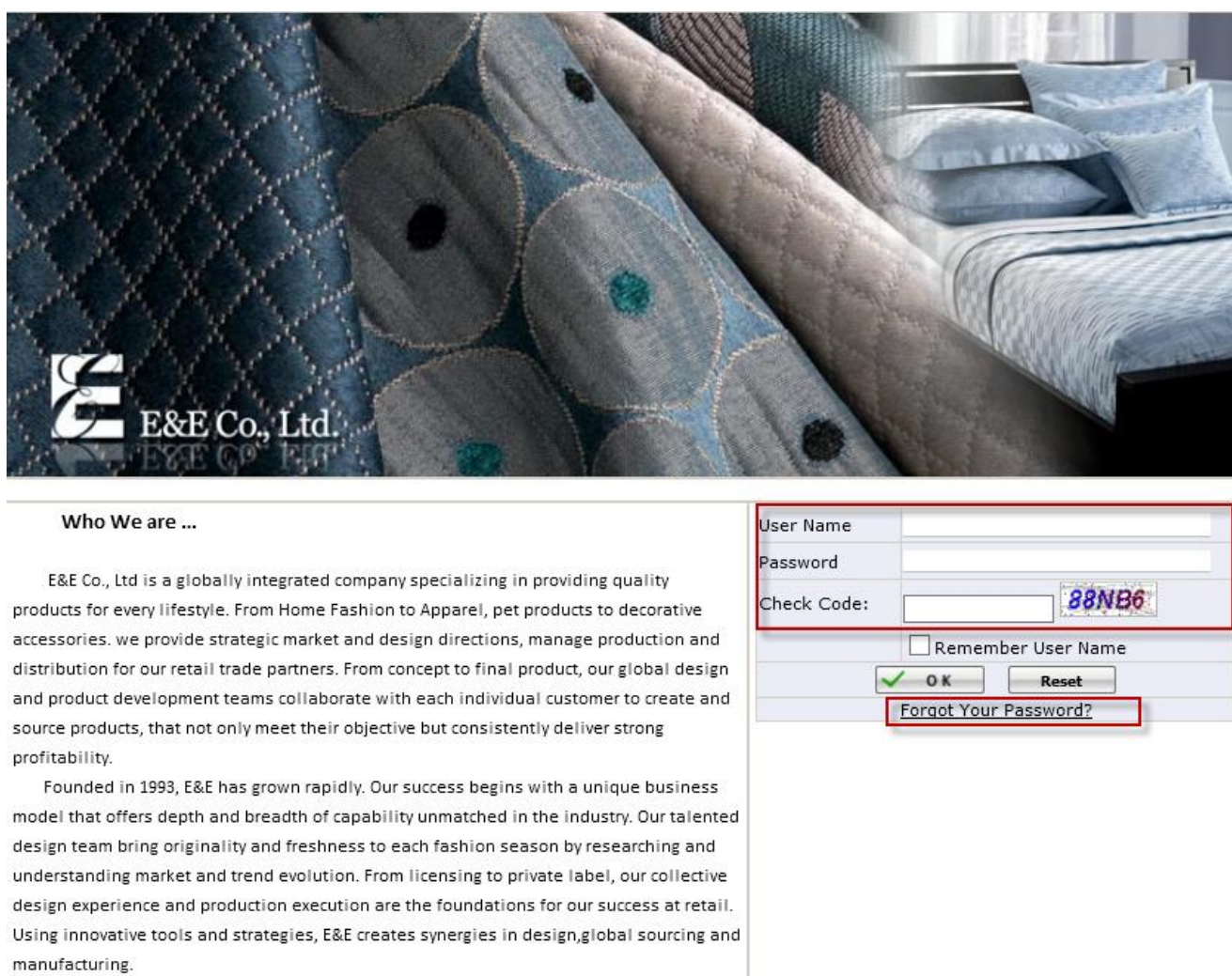


Figure 1-1 EEC 登陆界面

2. 如何打印条码?

1) 通过点击 Label Mgt. 下面的 Label Review 来打开 Label Review Page (See Figure 2-1)



Figure 2-1 Label Review Page Path

2) 点击 Appl. No 打开 Label Detail Page

PO:		Step:	Review	CH-Dept.:		Date Type:	
Appl. No.:		Name:		Applicant:		Start:	
Size:		Alter Name:		Req. Qty Per Item:		End:	
UPC:		Printing Company:		Print:		Assigned To:	Default

Complete Reverse Search All Info Excel

Items:6 Page number:1/1 Paginal:20 items

	Appl. No.	PO	Master PO	Step	Size	Name	Alter Name	Finish Date	Appl. Date	Applicant	CH-Dept	Req. Qty	Printing Company	Assigned To	Last Updated	Updated By
<input type="checkbox"/>	test150015	test-051	333323	Review	3X3.5cm (1.2"X1.4")	HH Furniture 016	HH窗帝2	9/3/2015	8/28/2015	eechelpdesk@jlachina.com	Furniture-1	0	Tianle		9/2/2015	sunxiaoho@jlachina.com
<input type="checkbox"/>	test150010	test-042	box	Review	3X3.5cm (1.2"X1.4")	LeeTest167766	wer222221	9/5/2015	8/31/2015	eechelpdesk@jlachina.com	Furniture-1	0			8/31/2015	zhouyafei@syncsoftinc.com
<input type="checkbox"/>	MP150011	MP-141281		Review	3X3.5cm (1.2"X1.4")	HH Furniture 016	HH窗帝2	9/7/2015	9/1/2015	eechelpdesk@jlachina.com	BOX-2	0			9/1/2015	eechelpdesk@jlachina.com
<input type="checkbox"/>	MP150012	MP-150127		Review	3X3.5cm (1.2"X1.4")	LeeTest167766	wer222221	9/8/2015	9/2/2015	eechelpdesk@jlachina.com	Source-2	0			9/2/2015	eechelpdesk@jlachina.com
<input type="checkbox"/>	meteor150029	meteor-label test15	metoer01	Review	3X3.5cm (1.2"X1.4")	E&E Ctn 8.9x3.8cm	E&E 外箱贴	9/11/2015	9/6/2015	zhouyafei@syncsoftinc.com	Furniture-1	555	E&E		9/6/2015	zhouyafei@syncsoftinc.com
<input type="checkbox"/>	meteor150030	meteor-label test16	metoer01	Review	3X3.5cm (1.2"X1.4")	E&E Ctn 8.9x3.8cm	E&E 外箱贴	9/11/2015	9/6/2015	zhouyafei@syncsoftinc.com	Furniture-1	555	E&E		9/6/2015	zhouyafei@syncsoftinc.com

Items:6 Page number:1/1 Paginal:20 items

Figure 2-2 Label Review Page (See 附录 B for Label Review Page 布局介绍)

3) 系统将弹出 Label Detail Page

Label Detail									
Printing Company:	Tianle	Assigned To:	yuxin@syncsoftinc	Finish Date:	9/30/2015	Appl. No.:	WM150002		
Name:	E&E Ctn 8.9x3.8cm	Size:	8.9x3.8cm(1.2"X1.4")	Step:	Review	PO:	WM-GregTest0924		
Alter Name:	E&E 外箱贴	Type:	Carton	Master PO:	WM-GregTest0924	Master PO ID:	000003021		
Save All Preview Print All Complete Reverse Email									
Line	Item	UPC	Status	Description	Ticket Price(\$)	Req. Qty	Printed Qty		
Print 1	11114310	086569399618	Open	MORNING RITUAL	0.00	100	100		
Print 2	WC10-386	675716517304	Open	100% Polyester Solid Comforter	0.00	300	0		
Print 3	WM10-367	675716450731	Open	100% Polyester Microfiber Printed Comforter Mini Set	0.00	250	0		

Figure 2-3 Label Detail Page (See 附录 C for Label Detail Page 布局介绍)

4) 选择 Printing Company 和 Assigned To

Printing Company:	<input type="text" value="LeeTest167766"/>	Assigned To:	<input type="text" value="wer222221"/>
Name:	LeeTest167766	Size:	3X3.5cm(1.2"X1.4")
Alter Name:	wer222221	Type:	Product

Figure 2-4

5) 点击 Save，保存成功后其他按钮将出现。在 Save 之前，Printing Company 和 Assigned To 需要先选择，不然系统将不允许保存并出现*给予提示。

Printing Company:	<input type="text" value="LeeTest167766"/>	Assigned To:	<input type="text" value="wer222221"/>
Name:	LeeTest167766	Size:	3X3.5cm(1.2"X1.4")
Alter Name:	wer222221	Type:	Product

Figure 2-5

6) 通过点击 All Preview 来一次性预览所有 Item 的条码(See [附录 D: Label PDF Page 布局介绍.](#))也可以点击单个的 Item No 来单独预览每个条码 (See Figure 2-6)

Label Detail

Printing Company:	Tianle	Assigned To:	yuxinguan@syncsoftin	Finish Date:	9/30/2015	Appl. No.:	WM150062
Name:	E&E Ctn 8.9x3.8cm	Size:	3X3.5cm(1.2"X1.4")	Step:	Review	PO:	WM-GregTest0924
Alter Name:	E&E 外箱贴	Type:	Carton	Master PO:	WM-GregTest0924	Master PO ID:	000003021

	Line	Item	UPC	Status	Description
<input type="checkbox"/>	Print 1	11114310	086569399618	Open	MORNING RITUAL
<input type="checkbox"/>	Print 2	WC10-386	675716517384	Open	100% Polyester Solid Comforter
<input type="checkbox"/>	Print 3	WM10-367	675716450731	Open	100% Polyester Microfiber Printed Comforter Mini Set

Figure 2-6

7) 通过点击 Print All 来一次性打印所有 Item 的条码(See [附录 D: Label PDF Page 布局介绍.](#))

8) 点击 Gen File 来产生相应的 PDF 文件。一旦产生 PDF 成功则 Gen File 将会变为 Re-Gen 并别 View 也将出现。

9) PDF 文件产生成功过后，View 将会出现，通过 View 可以查看 PDF 文件

10) 也可以通过勾选选择框，再点击 Print 来打开 Print Label Page。输入新的打印数量就可以打印单个 Item 的条码。

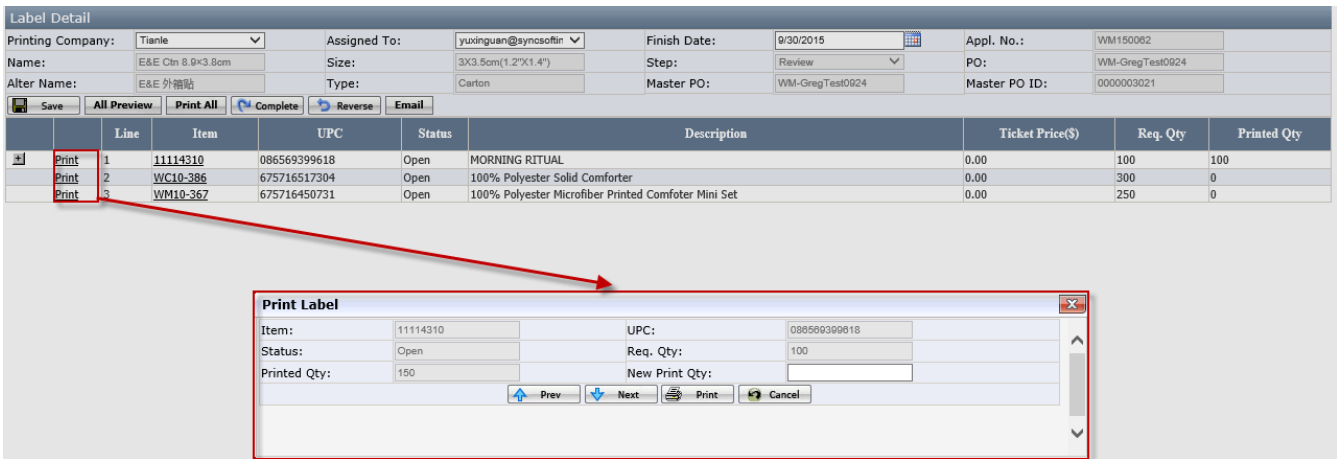
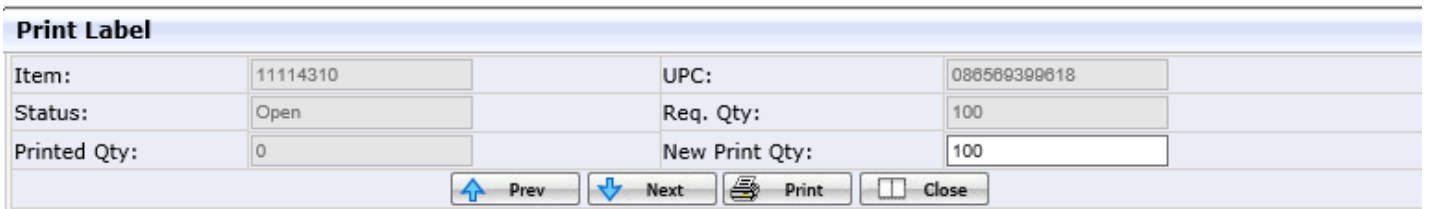


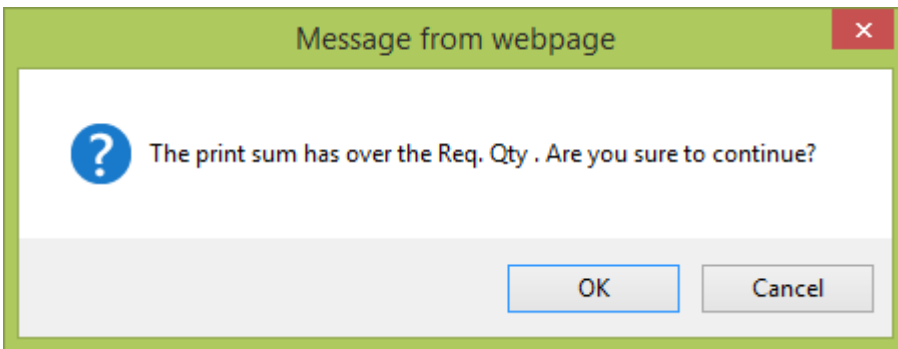
Figure 2-7

11) 点击 Print 后将自动跳到下个 Item。

(如若下个 Item 已经被 Cancel ，系统将自动跳过)



如果输入的打印数量加上已经打印的数量已经大于要求的总数，系统就会提示。



(打印的总数已经超过要求的数量，是否还有继续？)

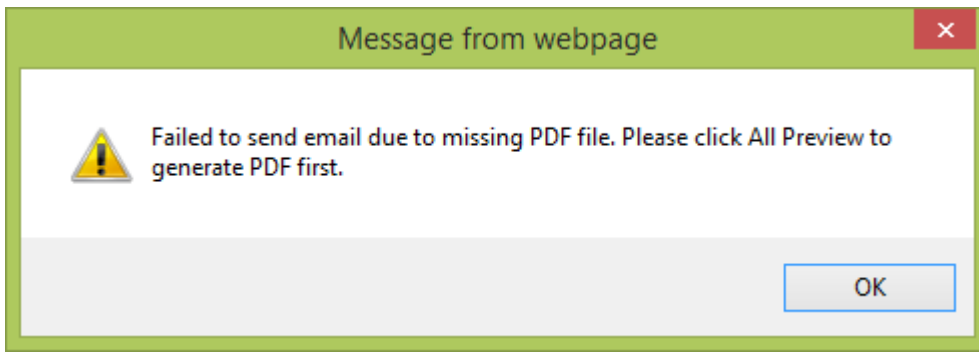
Prev: 点击此按钮将返回上一个 Item (不包括的被 Cancel 的 Item)

Next: 点击此按钮将跳到下一个 Item (不包括的被 Cancel 的 Item)

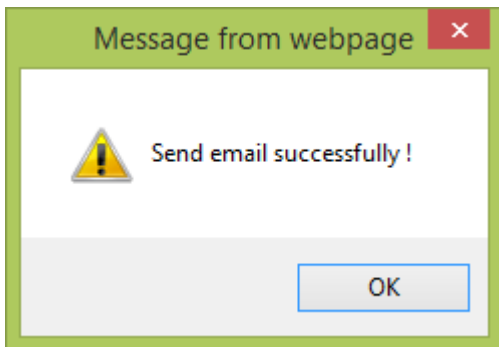
12) 如果是需要第三方来打印，点击 **Email** 系统将自动发送带 PDF 文件的邮件给第三方公司。如果 PDF 还没有及时产生则系统将会给出警告；若发送成功也将有提示。(See Figure 10-2 Email for the third vendor)



Figure 2-8



(由于没有 PDF 文件发送邮件失败。请点击 All Preview 来产生 PDF 文件)



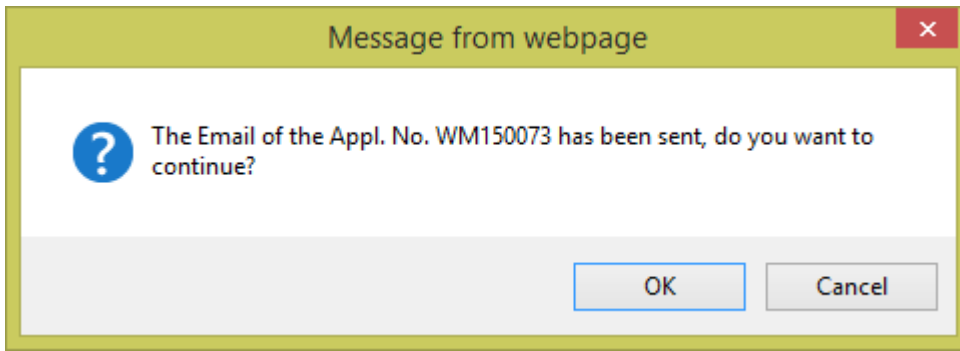
(发送邮件成功)

13) 如果打印公司为第三方工厂，点击 **Complete** 的时候将会弹出 Enter Print Qty 界面。该界面用于条码组确认工厂实际打印条码数量。Printed Qty 是可以手动修改的。

OK : 点击 OK 则 Step 将会推进到 Complete 并且发送邮件给申请人。(See [Email Page 布局介绍.](#))

Line	Item	UPC	Status	Description	Req. Qty	Printed Qty
1	BH42-094-099-26	675716393021	Open	100% Polyester Mcrofiber Dobby Stripe Blanket	50	50
2	WM10-217	675716115777	Open	100% Cotton Sateen Microgel Comforter	100	100
3	WM10-364	675716450786	Open	100% Polyester Microfiber Printed Comfoter Mini Set	200	200

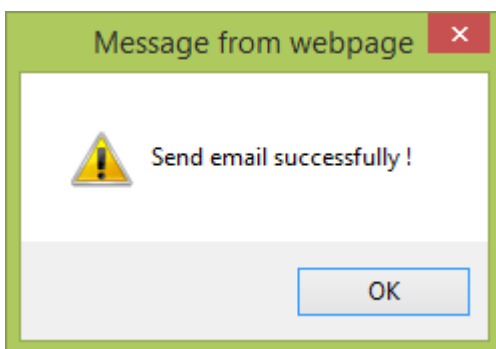
✓ OK



(WM150073 申请单已经发送过邮件，你是否还想要继续？)

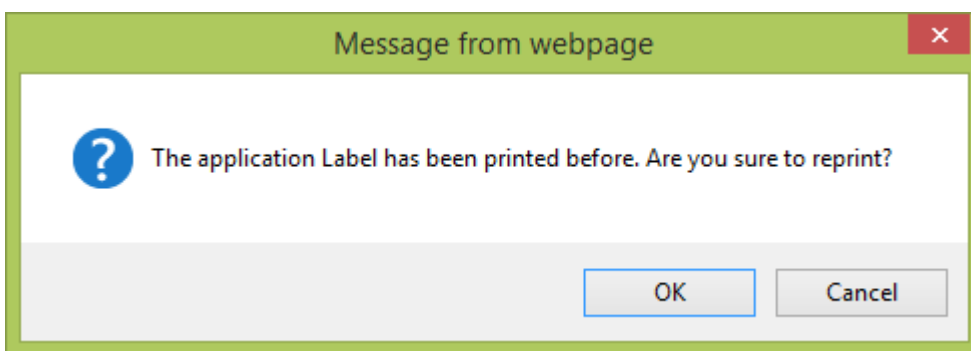
14) 邮件发送成功后，点击 Complete 将状态推进到下一个状态并且系统将自动发送邮件给申请人。

注：若是第三方公司打印，务必确认条码注意收到打印公司寄过来的条码在完成 Complete。



(邮件发送成功)

15) 在 Complete 以后再次去点击 Print All 系统将会给出提示。



(这个申请单的条码已经被打印过了，你确定要再打印吗？)

3. 如何维护一个条码？

1) 通过点击 Label Mgt. 下面的 Label Name 来打开 Label Name Page (See Figure 3-1)



Figure 3-1 Label Name Page Path

2) 系统将打开 Label Name Page

		Name	Size	Type	Ticket Price Req.	Status	Customer	Last Updated Date	Last Updated By
Select	Delete	11	3X3.5cm(1.2"X1.4")	Carton	No	Active	Agence Viva Inc	9/8/2015	zhouyafei@syncsoftinc.com
Select	Delete	2223434	3X3.5cm(1.2"X1.4")	Carton	No	Active	A World of Pets(BANKRUPTCY)	9/7/2015	zhouyafei@syncsoftinc.com
Select	Delete	111	3X3.5cm(1.2"X1.4")	Carton	No	Active	A World of Pets(BANKRUPTCY)	9/7/2015	zhouyafei@syncsoftinc.com
Select	Delete	erere	3X3.5cm(1.2"X1.4")	Carton	No	Inactive		9/7/2015	zhouyafei@syncsoftinc.com
Select	Delete	GregTest5	10X3.8cm(4"X1.5")	Carton	No	Active	A World of Pets(BANKRUPTCY)	9/7/2015	eechelpdesk@jlachina.com
Select	Delete	new test 2	10X3.8cm(4"X1.5")	Other	No	Inactive		9/7/2015	zhouyafei@syncsoftinc.com
Select	Delete	new test 1	3X3.5cm(1.2"X1.4")	Other	No	Inactive	12Aaron Investments, Inc. dba Woodstock Furniture A & E Group, Inc. A World of Pets(BANKRUPTCY)...	9/7/2015	zhouyafei@syncsoftinc.com
Select	Delete	new test	3X3.5cm(1.2"X1.4")	Carton	Yes	Inactive	Amazon Fulfillment Services (DI) Ambiance at Home Ambrosia Interior Design Inc....	9/7/2015	zhouyafei@syncsoftinc.com

Figure 3-2 Label Name

3) 首先 Name, Size, and Type 是必须填写的而 Alter Name, Customer 不是必填的

Figure 3-3

4) 使用者根据 Label 的实际需要来选择勾选 Ticket Price Req. (要求价格签) 或 Master PO Req.

Label Name			
Name:	<input type="text"/>	Alter Name:	<input type="text"/>
Size:	<input type="text"/>	Type:	<input type="text"/>
Customer:	<input type="text"/>	Ticket Price Req.:	<input type="checkbox"/>
Active:	<input type="checkbox"/>	Master PO Req.:	<input type="checkbox"/>

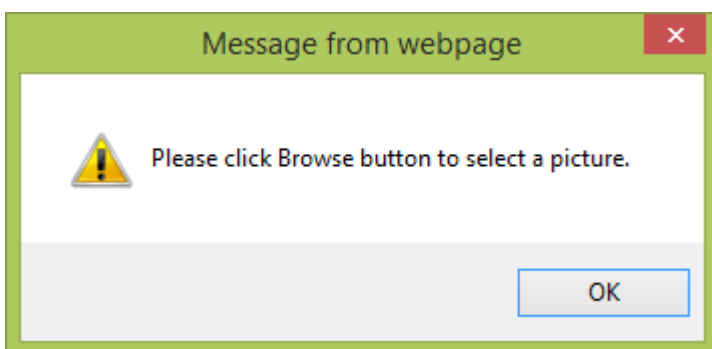
Figure 3-4

5) 点击 **Browse** 来上传 Label 的图片。



Figure 3-5

如果忘记上传图片点击 Save 将给出错误提示。



(请点击 Browse 选择一张图片)

6) 如果 Label 的信息保存成功，系统将会给出成功的提示。

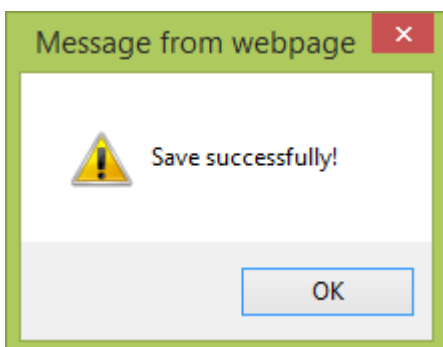
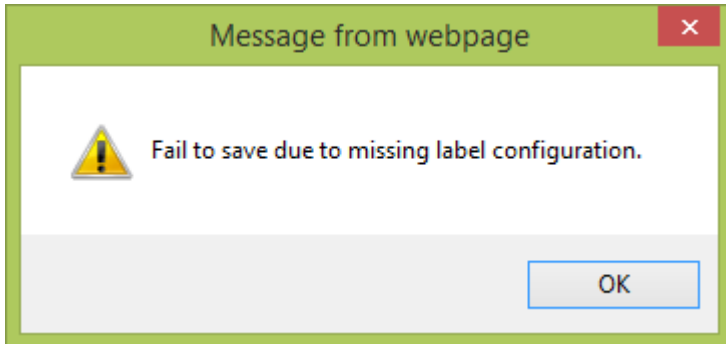


Figure 3-6

7) 如果在没有配置完成的情况下勾选 Active，点击 Save 时系统将给出警告。

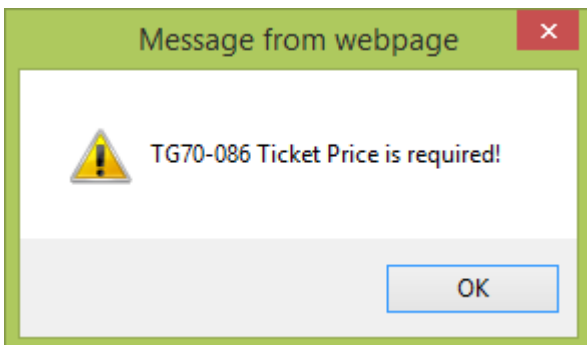
注：每个条码上传后不需要勾选 Active，等后台配置完成将自动勾选，勾选后便可以在 Label Selection 中使用。



(由于没有配置条码，保存失败)

3.1 Label Name Info. (条码信息)

- ◇ **Name, Size, Type (英文名字、尺寸、类型)** : 必填信息
- ◇ **Alter Name (中文名)** : 非必填信息且不允许重复
- ◇ **Customer (顾客)** :允许多选
- ◇ **Master PO Req.:** 默认为不勾选，如果该条码保存了 **Master PO Req.**，那么使用该条码创建条码申请单时， PO 中必须要有 **Master PO**，否则无法申请。
- ◇ **Ticket Price Req. (要求价格签)** : 默认为不勾选，如果该条码保存了 **Ticket Price Req.**，那么在 **Application** 界面将有 **Ticket Price** 显示。



(TG70-086 订单的 Ticket Price 是必填的)

- ◇ **Active:** 默认为不勾选。当后台人员将该条码的 PDF 文件等配置好后自动勾选，一旦勾选，则可以在 **Label Selection Page** 显示。使用者也可以手动将其去掉。

3.2 Function Button (功能键)

- ◇ **Save:** 一旦保存成功，图片将在上传框中显示出来
- ◇ **New:** 点击它将可以创建新的条码
- ◇ **Configuration (配置键):** 用来打开配置界面

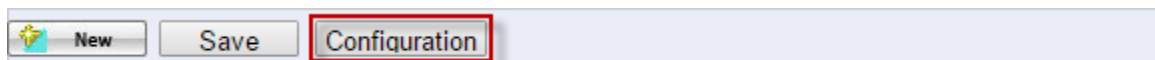


Figure 3-7

◇ Configuration Label Page (See Figure 3-8)

只有配置成功才可以勾选 Active，如果配置未完成勾选 Active，保存时系统将提示"Fail to save due to missing label configuration."

Configuration Label	
Label Class:	<input type="text"/>
Label Template:	<input type="text"/>
PDF Class:	<input type="text"/>
PDF Template:	<input type="text"/>
All Preview Class:	<input type="text"/>
All Preview Template:	<input type="text"/>
<input type="button" value="Save"/> <input type="button" value="Cancel"/>	

Figure 3-8 Configuration Label Page

注：由后台程序开发人员完成。

3.3 Search Criteria

- ◇ **Customer:** 允许多选，可同时选择数个顾客。

Multiple Selection

Name:	<input type="text"/>	Alter Name:	<input type="text"/>
Size:	<input type="text"/>	Type:	<input type="text"/>
Label Name Status:	<input type="text"/>	Customer:	12Aaron Inv... <input type="button" value="v"/>
Ticket Price Req.:	<input type="text"/>		

Items:25 Page number:1/2 Paginal:20 items

	Name	Size	Type
Select	HOF 38*25	10X3.8cm(4"X1.5")	Product Y
Delete	test7	3X3.5cm(1.2"X1.4")	Other N
Select	test5	10X3.8cm(4"X1.5")	Other N
Delete	test4	10X3.8cm(4"X1.5")	Product N
Select	test3	10X3.8cm(4"X1.5")	Carton N

- All
- 12Aaron Investments, Inc. dba Woodstock
- A & E Group, Inc.
- A World of Pets(BANKRUPTCY)
- AAA Designs, LLC dba
- AAFES - MAD (ARTBOXX)
- Aaron Investments, Inc. dba Woodstock Fur
- Adcock Furniture
- Agence Viva Inc

Figure 3-9

3.4 Label Name List (条码列表)

- ✧ **Delete:** 如果有申请单使用已经使用了条码则系统将不允许删除并提示 "Failed to delete since it has been used."
- ✧ **Select:** 点击 Select 来修改条码信息。

		Name	Size	Type	Ticket Price Req.	Status	Customer	Last Updated Date	Last Updated By
Select	Delete	HOF 38*25	10X3.8cm(4*X1.5")	Product	Yes	Inactive	Homesense	8/27/2015	sunxiaoh@jlachina.com
Select	Delete	test7	3X3.5cm(1.2*X1.4")	Other	No	Active		8/27/2015	eechelpdesk@jlachina.com
Select	Delete	test5	10X3.8cm(4*X1.5")	Other	No	Active		8/27/2015	sunxiaoh@jlachina.com
Select	Delete	test4	10X3.8cm(4*X1.5")	Product	No	Active		8/27/2015	sunxiaoh@jlachina.com
Select	Delete	test3	10X3.8cm(4*X1.5")	Carton	No	Active		8/19/2015	zhouyafei@syncsoftinc.com
Select	Delete	test2	10X3.8cm(4*X1.5")	Carton	No	Inactive	12Aaron Investments, Inc. dba Woodstock Furniture A & E Group, Inc. A World of Pets(BANKRUPTCY)...	8/28/2015	eechelpdesk@jlachina.com
Select	Delete	test1	10X3.8cm(4*X1.5")	Carton	No	Active		8/19/2015	zhouyafei@syncsoftinc.com
Select	Delete	dba	3X3.5cm(1.2*X1.4")	Carton	No	Inactive	12Aaron Investments, Inc. dba Woodstock Furniture A & E Group, Inc.	8/19/2015	zhouyafei@syncsoftinc.com
Select	Delete	HH Furniture 10×5cm	3X3.5cm(1.2*X1.4")	Carton	No	Inactive		8/18/2015	sunxiaoh@jlachina.com
Select	Delete	HH Furniture 016	3X3.5cm(1.2*X1.4")	Carton	Yes	Active		9/1/2015	eechelpdesk@jlachina.com
Select	Delete	HH Furniture 10.2×3.8cm	3X3.5cm(1.2*X1.4")	Product	No	Active	Bambury BJ's Wholesale Club BonTon Stores, Inc....	8/20/2015	eechelpdesk@jlachina.com

Figure 3-10

- ✧ **Customer:** 如果选择顾客太多则不会全都在列表显示，使用者如果想查看则可以点击 Select 来选中相应的条码，点开 Customer 来查看。

Label Name

Name: test1 Alter Name: test1

Size: 3X3.5cm(1.2*X1.4") Type: Carton

Customer: A World of P... Ticket Price Req.:

Active: All

12Aaron Investments, Inc. dba Woodstock Furniture A & E Group, Inc.

A World of Pets(BANKRUPTCY)

AAA Designs, LLC dba

AAFES - MAD (ARTBOXX)

Aaron Investments, Inc. dba Woodstock Furniture

Adcock Furniture

Agence Viva Inc

Allendale Furniture

Almacenes Exito S.A.

Almacenes Flamingo

AMAZON - FRANCE

AMAZON - GERMANY

AMAZON - ITALY

AMAZON - SPAIN

AMAZON - UNITED KINGDOM


Amazon Fulfillment Services (DI)

Amazon Pets

Ambiance at Home

Ambrosia Interior Design Inc.

American Dawn, Inc.



Items: 25 Page number: 1 go

Ticket Price Req.	Status	Customer	Last Updated Date	Last Updated By
Yes	Inactive	Homesense	9/2/2015	eechelpdesk@jlachina.com
No	Active		8/27/2015	eechelpdesk@jlachina.com
No	Active		8/27/2015	sunxiaoh@jlachina.com
No	Active		8/27/2015	sunxiaoh@jlachina.com
No	Active		8/19/2015	zhouyafei@syncsoftinc.com
No	Inactive	12Aaron Investments, Inc. dba Woodstock Furniture A & E Group, Inc. A World of Pets(BANKRUPTCY)...	8/28/2015	eechelpdesk@jlachina.com
No	Active		9/2/2015	eechelpdesk@jlachina.com
No	Inactive	12Aaron Investments, Inc. dba Woodstock Furniture A & E Group, Inc.	8/19/2015	zhouyafei@syncsoftinc.com
No	Inactive		8/18/2015	sunxiaoh@jlachina.com
Yes	Active		9/1/2015	eechelpdesk@jlachina.com
No	Active	Bambury BJ's Wholesale Club BonTon Stores, Inc....	8/20/2015	eechelpdesk@jlachina.com

Figure 3-11

4. Report (报表)

1) 通过点击 Label Mgt. 下面的 Label Name 来打开 Label Name Page (See Figure 4-1)



Figure 4-1 Report Page Path

2) Report Page (See Figure 4-2)

The screenshot shows a web-based report interface. At the top, there are search criteria fields: CH-Dept, Applicant, Printed By, Printing Company, Name, Alter Name, Size, Label Appl. No., PO, Req. Qty, Printed Qty, Assigned To, Printing Company, Customer, Date Type, Start, and End. Below these fields is a 'Search' button and an 'All Info.' button. The main area is a table with the following columns: CH-Dept, Applicant, Name, Alter Name, Size, Label Appl. No., PO, Req. Qty, Printed Qty, Assigned To, Printing Company, Customer, and Complete Date. The table contains several rows of data, including entries for 'USA Min Pan' and 'E&E Ctn'.

Figure 4-2 Report Page

4.1 Search Criteria (查询标准)

- ✧ CH-Dept. (部门): 点击它将会弹出 Department Selection 窗口。
- ✧ Start and End (开始和结束时间): 默认间隔为半年
- ✧ 报告中默认发状态为 Complete

◇ **Item Status (Item 状态)** : Item 状态分为 Open, Cancelled 和 All , 此状态的改变将影响表中的 Printed Qty.

The screenshot shows a search form with several fields. Three callouts point to specific features:

- Sign Change**: Points to the 'Printed Qty' field, which has a dropdown menu showing '>=' and '<='.
- Multiple Selection**: Points to the 'Customer' dropdown menu.
- default to previous half year**: Points to the 'Start' and 'End' date fields, which are pre-filled with '03/01/2015' and '09/02/2015' respectively.

Figure 4-3

4.2 Report List (报表列表)

◇ **Sort by (分类)** : Complete Date (完成时间) > CH-Dept. (部门) > PO. (订单号)

◇ **Printed Qty. (打印数量)** : 为实际打印的数量, 如果打印公司为第三方打印公司则 Printed Qty. = Req. Qty.

The screenshot shows a search form with a dropdown menu for 'Item Status' highlighted. The dropdown menu contains three options: 'All', 'Open', and 'Cancelled'.

Figure 4-4

◇ 报表列表中 Printed Qty.会随着 Item Status 变化而改变, 例如若 Item Status 选的是 Cancelled, 则列表中的 Printed Qty.显示的为每一个 PO 里面所有状态为 Cancelled 的 Item 打印数量

The screenshot shows a report list table with the following columns: CH-Dept, Applicant, Name, Alter Name, Size, Label Appl. No., PO, Req. Qty, Printed Qty, Assigned To, Printing Company, Customer, and Complete Date. A callout points to the 'Printed Qty' column, stating 'Printed Qty.=actual Printed Qty.'.

CH-Dept	Applicant	Name	Alter Name	Size	Label Appl. No.	PO	Req. Qty	Printed Qty	Assigned To	Printing Company	Customer	Complete Date
Furniture--1eechelpdesk@jlachina.com	USA Min Pan	5555555	3X3.5cm (1.2"X1.4")	test150019	test-042-2	0	0					09/01/2015 15:54:29
Furniture--1eechelpdesk@jlachina.com	USA Min Pan	5555555	3X3.5cm (1.2"X1.4")	test150019	test-042-2	0	0					09/01/2015 15:54:29
Furniture--1eechelpdesk@jlachina.com	USA Min Pan	5555555	3X3.5cm (1.2"X1.4")	test150019	test-042-2	0	0					09/01/2015 15:54:29
Furniture--1eechelpdesk@jlachina.com	USA Min Pan	5555555	3X3.5cm (1.2"X1.4")	test150019	test-042-2	0	0					09/01/2015 15:54:29
Furniture--1eechelpdesk@jlachina.com	USA Min Pan	5555555	3X3.5cm (1.2"X1.4")	test150019	test-042-2	0	0					09/01/2015 15:54:29
Furniture--1eechelpdesk@jlachina.com	USA Min Pan	5555555	3X3.5cm (1.2"X1.4")	test150019	test-042-2	0	0					09/01/2015 15:54:29

Figure 4-5 Report List

5. 如果有问题怎么寻求帮助?

如果在操作过程中有任何问题请通过邮件联系 eehelpdesk@jlachina.com

6. 附录 A: Label Review Page 的布局介绍

The screenshot shows the Label Review Page interface. Three red callout boxes highlight specific areas: 'Appl. Info.' points to the top form fields, 'Function Button' points to the 'Review' dropdown menu, and 'Appl. List' points to the table of application records below.

Appl. No.	PO	Master PO	Step	Size	Name	Alter Name	Finish Date	Appl. Date	Applicant	CH-Dept	Req. Qty	Printing Company	Assigned To	Last Updated	Updated By
<input type="checkbox"/> test150015	test-051	333323	Review	3X3.5cm (1.2"X1.4")	HH Furniture 016	HH窗帝2	9/3/2015	8/28/2015	eehelpdesk@jlachina.com	Furniture-1	0	Tianle		9/2/2015	sunxiaoh@jlachina.com
<input type="checkbox"/> test150010	test-042	boxx	Review	3X3.5cm (1.2"X1.4")	LeeTest167766	wer222221	9/5/2015	8/31/2015	eehelpdesk@jlachina.com	Furniture-1	0			8/31/2015	zhouyafei@syncsoftinc.com
<input type="checkbox"/> MP150011	MP-141281		Review	3X3.5cm (1.2"X1.4")	HH Furniture 016	HH窗帝2	9/7/2015	9/1/2015	eehelpdesk@jlachina.com	BOX-2	0			9/1/2015	eehelpdesk@jlachina.com
<input type="checkbox"/> MP150012	MP-150127		Review	3X3.5cm (1.2"X1.4")	LeeTest167766	wer222221	9/8/2015	9/2/2015	eehelpdesk@jlachina.com	Source-2	0			9/2/2015	eehelpdesk@jlachina.com
<input type="checkbox"/> meteor150029	meteor-label test15	metoer01	Review	3X3.5cm (1.2"X1.4")	E&E Ctn 8.9x3.8cm	E&E 外籍贴	9/11/2015	9/6/2015	zhouyafei@syncsoftinc.com	Furniture-1	555	E&E		9/6/2015	zhouyafei@syncsoftinc.com
<input type="checkbox"/> meteor150030	meteor-label test16	metoer01	Review	3X3.5cm (1.2"X1.4")	E&E Ctn 8.9x3.8cm	E&E 外籍贴	9/11/2015	9/6/2015	zhouyafei@syncsoftinc.com	Furniture-1	555	E&E		9/6/2015	zhouyafei@syncsoftinc.com

Figure 6-1 Label Review Page

6.1 Appl. Info. (申请单信息)

✧ **Assigned To (被分派给)**: 默认为 Default。Default 的时候将自动筛选出 Assigned To 为空或为登陆者自己的申请单 (See Figure 6-2)

This close-up shows the 'Assigned To' field in the application form, which is currently set to 'Default'. The field is highlighted with a red box.

Figure 6-2

✧ **CH-Dept. (部门)**: 点击它系统将打开 **Select Department Page** (See Figure 6-3)

The screenshot shows the 'Select Department Page' interface. It includes a search bar and a table of departments. The 'Select' button in the first row is highlighted with a red box.

Select	Department Name	Alter Name	Sub Company	Status
Select	123	ds	Furniture	Active
Select	Apparel	服装部	SYNC Technology	Active
Select	Bang-3	Bang-3	Big Bang	Active
Select	Basic-1	Basic-1	Beyond Basic	Active
Select	Basic-3	Basic-3	Great Land	Active
Select	Basic--4	Basic-4	Beyond Basic	Active

Figure 6-3 Select Department Page

6.2 Function Button (功能键)

- ✧ **Complete (完成)**: 点击它系统将自动发送一份邮件且申请单状态将自动跳到下一个状态 (See Figure 10-1 Email for Complete)
- ✧ **Reverse (退回)**: 点击它系统将状态退回到上一个状态

6.3 Appl. List (申请单列表)

- ✧ **Red Flag**: 如果此单没有完成即没有被打印过, Step 不是 Complete, 且 Finish Date 小于 2 天, 红旗就会出现。
- ✧ **Checkbox**: 此为单选
- ✧ **Default sort (排序)**: Red Flag > Finish Date > Step.

	Appl. No.	PO	Master PO	Step	Size	Name	Alter Name	Finish	Appl. Date	Applicant	CH-Dept	Req. Qty	Printing Company	Assigned To	Last Updated	Updated By
<input checked="" type="checkbox"/>	WM150001	WM-150541C-1	WM-150541C	Creation	8.9x3.8cm (3.5"x1.5")	E&E 8.9x3.8cm	E&E外箱陆	7/18/2015	7/18/2015	pengpingping@jlachina.com	BOX-1	1000	Hangzhou Tianle Color Printing Pack Co., LTD	shenfangdi@scmhhome.com	7/10/2015	shenfangdi@scmhhome.com
<input type="checkbox"/>	WM150002	WM-150541C-1	WM-150541C	Complete	8.9x3.8cm (3.5"x1.5")	E&E 8.9x3.8cm	E&E外箱陆	7/18/2015	7/18/2015	pengpingping@jlachina.com	BOX-1	1000	Hangzhou Tianle Color Printing Pack Co., LTD		7/10/2015	pengpingping@jlachina.com
<input type="checkbox"/>	WM150003	WM-150735A	WM-150735A	Creation	8.9x3.8cm (3.5"x1.5")	E&E 8.9x3.8cm	E&E外箱陆	7/10/2015	7/10/2015	pengpingping@jlachina.com	BOX-1	2000	Hangzhou Tianle Color Printing Pack Co., LTD		7/10/2015	pengpingping@jlachina.com
<input type="checkbox"/>	WM150004	WM-150735B	WM-150735B	Complete	8.9x3.8cm (3.5"x1.5")	E&E 8.9x3.8cm	E&E外箱陆	7/15/2015	7/15/2015	liqianqian@scmhhome.com	BOX-1	1000	Hangzhou Tianle Color Printing Pack Co., LTD	shenfangdi@scmhhome.com	7/10/2015	shenfangdi@scmhhome.com
<input type="checkbox"/>	KL150001	KL-150708	KL-150708	Creation	3.5x5cm (1.4"x2.0")	KL 3.18x1.9cm		10/1/2015	10/1/2015	liqianqian@scmhhome.com	BOX-3	2000	Hangzhou Tianle Color Printing Pack Co., LTD		7/10/2015	liqianqian@scmhhome.com
<input type="checkbox"/>	KL150002	KL-150708	KL-150708	Complete	3.6x2.2cm (1.4"x0.9")	KL 3.18x1.9cm		9/1/2015	9/1/2015	liqianqian@scmhhome.com	BOX-3	1000	Hangzhou Tianle Color Printing Pack Co., LTD		7/10/2015	liqianqian@scmhhome.com
<input type="checkbox"/>	KL150003	KL-150707	KL-150707	Complete	8.9x3.8cm (3.5"x1.5")	KL 3.18x1.9cm		8/20/2015	8/20/2015	pengpingping@jlachina.com	BOX-2	2000	E&E		7/10/2015	pengpingping@jlachina.com

Figure 6-4

- ✧ 如果多选点击 Complete 或者 Reverse 则会出现警告

Items:47 Page number:1/3 Paginal:20 items

	Appl. No.	PO	Master PO	Step	Size	Name	Alter Name	Finish	Appl. Date	Applicant	CH-Dept	Req. Qty	Printing Company	Assigned To	Last Updated	Updated By
<input checked="" type="checkbox"/>	WM-150003	WM-150136C		Review	3X3.5cm (1.2"x1.4")	HH Furniture	HH家具	8/29/2015	8/24/2015	zhouyafei@syncsoftinc.com	BOX-2	150	Tianle	zhouyafei@syncsoftinc.com	9/11/2015	eechelpc
<input checked="" type="checkbox"/>	meteor-label	metoer01		Review	3X3.5cm (1.2"x1.4")	E&E	10.2x3.8cm			zhouyafei@syncsoftinc.com	Furniture-1	1119	E&E	zhouyafei@syncsoftinc.com	9/9/2015	zhouyafei
<input type="checkbox"/>	test150010	test-042	booc	Review	3X3.5cm (1.2"x1.4")	Le				eechelpdesk@jlachina.com	Furniture-1	0	E&E	penghouqiong@jlachina.com	9/9/2015	eechelpc
<input type="checkbox"/>	AL150021	-993332	booc	Review	3X3.5cm (1.2"x1.4")	US				eechelpdesk@jlachina.com	Furniture-1	1710	E&E	baolingling@jlachina.com	9/6/2015	zhouyafei
<input type="checkbox"/>	AL150022	-993332	booc	Review	3X3.5cm (1.2"x1.4")	te				eechelpdesk@jlachina.com	Furniture-1	855	E&E	140685@evaluation.com	9/8/2015	sunxiaof
<input type="checkbox"/>	AL150023	-993332	booc	Review	3X3.5cm (1.2"x1.4")	016				eechelpdesk@jlachina.com	Furniture-1	0	Tianle	shenfangdi@scmhhome.com	9/9/2015	eechelpc
<input type="checkbox"/>	MP150011	MP-141281		Review	3X3.5cm (1.2"x1.4")	HH Furniture	HH家具	9/7/2015	9/1/2015	eechelpdesk@jlachina.com	BOX-2	0	E&E	penghouqiong@jlachina.com	9/9/2015	eechelpc
<input type="checkbox"/>	test150022	test-042-2	333323	Review	3X3.5cm (1.2"x1.4")	HH Furniture	HH家具	9/7/2015	9/1/2015	eechelpdesk@jlachina.com	Furniture-1	25	E&E	140682@evaluation.com	9/3/2015	eechelpc

Message from webpage
Please select one item.
OK

Figure 6-5

7. 附录 B: Label Selection Page 布局介绍 (See Figure 7-1)

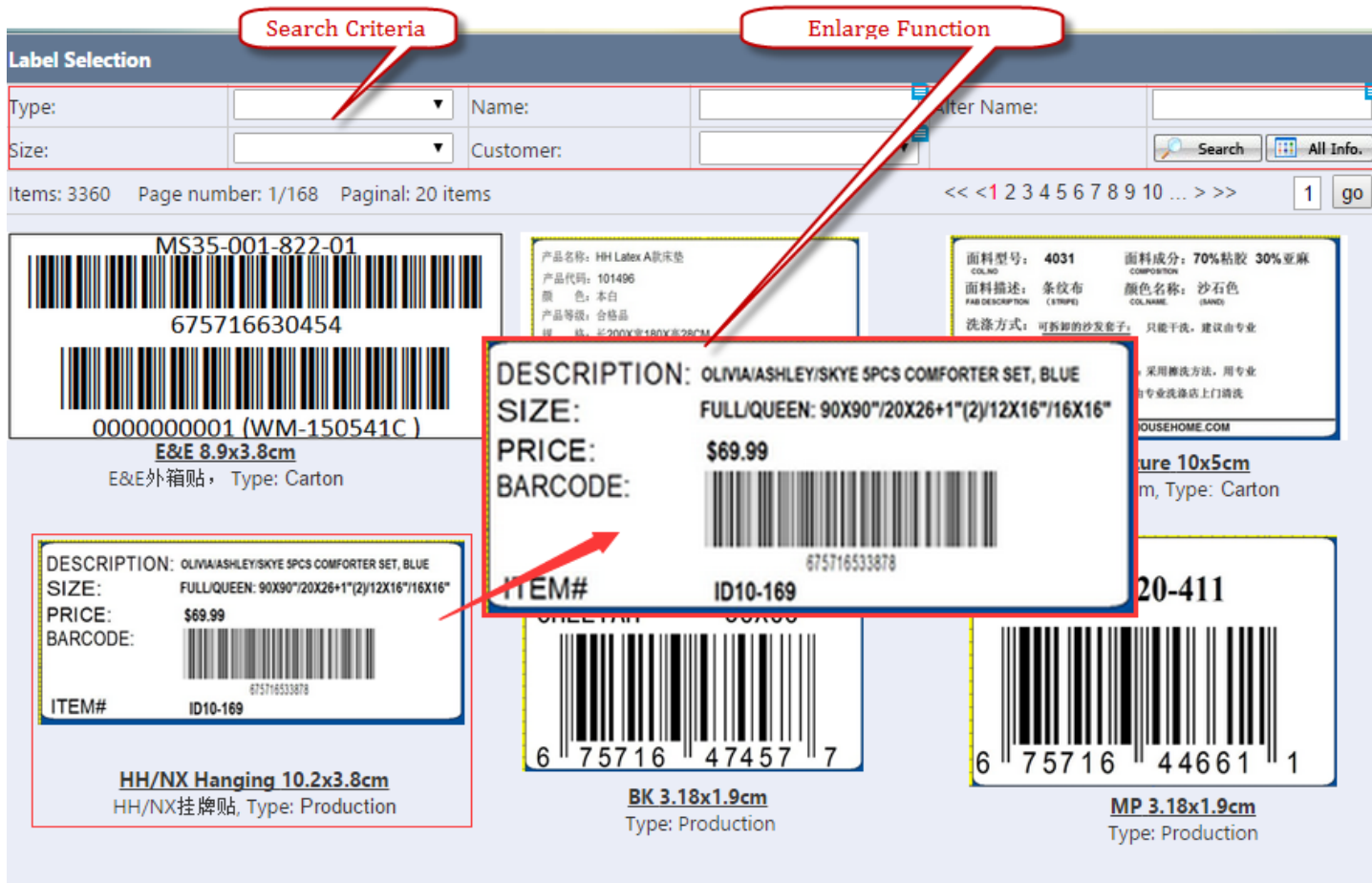


Figure 7-1 Label Selection Page

7.1 Search Criteria (查询标准)

✧ 默认显示的条码为系统自动根据顾客匹配 PO 所筛选出的条码。

7.2 Enlarge Function (放大功能)

16) 鼠标只有一点到图片上将在合理的位置自动弹出放大 1.5-2 倍的图片。

8. 附录 C: Label Detail Page 布局介绍

8.1 Label Detail Info. (条码信息)

✧ **Printing Complete and Assigned To:** 必填

✧ **Finish Date:** 如果打印公司为第三方工厂，Finish Date 允许修改；否则，禁止修改。

✧ 其他的信息从 **Appl. No** 获取。

8.2 Function Button (功能键)

✧ **Save:** 保存成功后，出现其他按键。



Figure 8-1

✧ **All Preview:** 弹出 PDF 文件 ([See 附录 D for Label PDF Page 布局介绍](#))

✧ **Print All:** 打印所有 Item 的条码。

✧ **Print:** 点击会弹出 **Print Label Page**. 如果 the sum (=New Print Qty. + Printed Qty.) > Req. Qty., 系统就会提示 “The summary of Printed Label is over the Req. Qty., Are you sure to continue?” (已打印条码总数大于要求数量，你是否要继续?) 如果 New Print Qty. 小于 0，系统默认将其置为 0.

Print Label			
Item:	11114310	UPC:	086589399618
Status:	Open	Req. Qty:	100
Printed Qty:	0	New Print Qty:	100

Figure 8-2 Print Label

✧ **Reverse:** 退回到前一个状态。Complete 以后，会被隐藏。



✧ **Complete:** 将状态推进到下一个状态并且系统将自动发送一份邮件 ([See Figure 10-1 Email for Complete](#)). Complete 以后，会被隐藏。

✧ **Email:** 打印公司为第三方工厂，保存成功后将出现 **Email**，点击向工厂发送邮件。 ([See Figure 10-2 Email for the third vendor](#)).

8.3 Item List (Item 列表)

✧ **Default sort (排序):** 以 Line 排序

✧ **Plus Iron:** 点击加号将打开明细表格

✧ **Item No. Hyperlink (Item 的链接):** 点击 Item 打开该 Item 的 PDF 文件。

	Line	Item	UPC	Status	Ticket Price(\$)	Req. Qty	Printed Qty
Print	1	BH42-094-099-26	675716393021	Cancelled	0.00	50	50
Printed Qty		Printed By		Printed Date		Printing Company	
50 yuxinguan@syncsoftinc.com				9/29/2015 2:44:06 PM		Tianle	
Print	2	WM10-217	675716115777	Open	0.00	100	100
Print	3	WM10-364	675716450786	Open	0.00	200	200

✧ 子表中增加了 Printing Company 的字段

✧ 在 Enter Printed Qty 页面的保存的数量都将以第三方工厂记录 (如 TianLe) , 其他 Print All 或 Print 都以 E&E 记录。

9. 附录 D: Label PDF Page 布局介绍

✧ PDF 预览效果如下 :

在 A4 的纸上面 , 每个 Item 一个条码。



Figure 9-1

10. 附录 E: Email Page 布局介绍

10.1 Email for Complete (Complete 时发出去的邮件)

- ✧ 系统将自动获取申请人的名字
- ✧ 如果 Application 界面有 Ticket Price , 则邮件中也有 ; 否则没有。

Dear {Applicant Name},

Label Appl. No. WM-150001 for PO WM-150541C-1 has been printed. Please come to pick it up next day.

Name (条码英文名):	E&E 8.9x3.8cm	Size (尺寸):	8.9x3.8cm (3.5"x1.5")	Appl. No. (申请单号):	WM-150001
Alter Name (条码中文名):	E&E 8.9x3.8c 箱贴	Finish Date (交期):	7/18/2015	PO (订单号):	WM-150541C-1

Item (款号)	UPC (商品条码)	Req. Qty (申请的打印数量)	Ticket Price (\$) (价格)
MS35-001-822-01	675716630454	650	88.8
MS35-001-822-02	675716630454	1500	66.6

This is an automatically generated email and please do not reply to it. (本邮件是系统自动发送邮件,请您不要直接回复本邮箱)

Best Regards,

条码室
山臣家居(浙江)有限公司
SCM Home (Zhejiang) Co.,Ltd
TEL: 86-571-85390539 ext 52296
EMAIL: bc@scmhome.com

Figure 10-1 Email for Complete

10.2 Email for the Third Vendor (发给第三方工厂的邮件)

- ✧ 如果 Application 界面有 Ticket Price , 则邮件中也有 ; 否则没有。

Dear Le Tian CO. LTD (杭州乐天彩印包装有限公司),

Please print Labels as below: (请打印如下条码)

Name (条码英文名):	E&E 8.9x3.8cm	Size (尺寸):	8.9x3.8cm (3.5"x1.5")	Appl. No. (申请单号):	WM150001
Alter Name (条码中文名):	E&E 8.9x3.8c 箱贴	Finish Date (交期):	7/18/2015	PO (订单号):	WM-150541C-1

Item (款号)	UPC (商品条码)	Req. Qty (申请的打印数量)	Ticket Price (\$) (价格)
MS35-001-822-01	675716630454	650	88.8
MS35-001-822-02	675716630454	1500	66.6

This is an automatically generated email and please do not reply to it. Should you have a question regarding your label requests, please contact bc@scmhome.com. (本邮件是系统自动发送邮件,请您不要直接回复本邮箱)

Best Regards,

条码室
山臣家居(浙江)有限公司
SCM Home (Zhejiang) Co.,Ltd
TEL: 86-571-85390539 ext 52296
EMAIL: bc@scmhome.com

Figure 10-2 Email for the third vendor