

### AR Credit Memo Request

Requestor:	<input type="text" value="Judy Tagud"/>
Date(Request)-to N.C.:	<input type="text" value="11/27/2023"/>
Date(Request)-to A/R:	<input type="text" value="11/27/2023"/>
Date(Complete):	<input type="text"/>

#### Basic Information

Customer:	Cleo's Furniture	Date:	<input type="text" value="11/27/2023"/>
-----------	------------------	-------	---

Deduction Amt \$:

Customer	<input type="text" value="36579"/>	PO No:
PO/Ref No:	<input type="text" value="20706579"/>	

Date of Refund:

Refund  Credit Card  Paypal

Customer via:  On Account

Wire Transfer

Please check and fill necessary information below: A/B provide documents as indicated

(A) Valid payment deduction → Issue credit memo(CM)	
CM amount \$:	<input type="text" value="267.79"/>

Reason: Non-Return (Defective Item  
Credit – Non-Return)

Non-Return Refund No.:

Please provide item number(s) associated with the deduction:

Total amt \$:

267.79

Item #:

FPF18-0419 (SD3) FUI

Item Amt \$:

225.75

Freight \$:

42.04

Sales Rep:

Robert Strydom

Restocking Fee apply?

Yes

No

Total Item Amount \$:

225.75

Total Freight \$:

42.04

(B) Invalid deduction → Claim to Customer

(Need support to customer)

Amount to claim \$:

0

Note:

Signature Authorization Required:

CSR Mngr: Lisa Petros Date: 11/27/2023

