

### AR Credit Memo Request

Requestor:	<input type="text" value="Judy Tagud"/>
Date(Request)-to N.C.:	<input type="text" value="11/08/2023"/>
Date(Request)-to A/R:	<input type="text" value="11/08/2023"/>
Date(Complete):	<input type="text"/>

#### Basic Information

Customer:	Black Forest Decor	Date:	<input type="text" value="11/08/2023"/>
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Deduction Amt \$:

Customer	<input type="text" value="PO303387"/>	PO No:
PO/Ref No:	<input type="text" value="20751591"/>	

Date of Refund:

Refund  Credit Card  Paypal

Customer via:  On Account

Wire Transfer

Please check and fill necessary information below: A/B provide documents as indicated

(A) Valid payment deduction → Issue credit memo(CM)

CM amount \$:	<input type="text" value="141.74"/>
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Reason: Non-Return (Normal Return)

Non-Return Refund No.:

Please provide item number(s) associated with the deduction:

Total amt \$:

141.74

Item #:

HH10-1223 (SD2) ADI

Item Amt \$:

131.24

Handling \$:

10.5

Sales Rep:

Heather Coffey

Restocking Fee apply?

Yes

No

Total Item Amount \$:

131.24

Total Handling \$:

10.50

(B) Invalid deduction → Claim to Customer

(Need support to customer)

Amount to claim \$:

0

Note:

Signature Authorization Required:

CSR Mngr:	Lisa Petros	Date:	11/08/2023
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