

### AR Credit Memo Request

|                        |   |
|------------------------|---|
| Requestor:             | <input type="text" value="Judy Tagud"/> |
| Date(Request)-to N.C.: | <input type="text" value="11/08/2023"/> |
| Date(Request)-to A/R:  | <input type="text" value="11/08/2023"/> |
| Date(Complete):        | <input type="text"/>                    |

#### Basic Information

Customer: Interim Furnishings Date:

Deduction Amt \$:

Customer  PO No:

PO/Ref No:

Date of Refund:

Refund  Credit Card  Paypal

Customer via:  On Account

Wire Transfer

Please check and fill necessary information below: A/B provide documents as indicated

(A) Valid payment deduction → Issue credit memo(CM)

CM amount \$:

Reason: Non-Return (Carrier Damage)

Non-Return Refund No.:

Please provide item number(s) associated with the deduction:

Total amt \$:

116.34

Item #:

MP95G-0307 (SD3) AI

Item Amt \$:

47.59

Freight \$:

68.75

Sales Rep:

Amy Bender Fish

Restocking Fee apply?

Yes

No

Total Item Amount \$:

47.59

Total Freight \$:

68.75

(B) Invalid deduction → Claim to Customer

(Need support to customer)

Amount to claim \$:

0

Note:

Signature Authorization Required:

CSR Mngr:

Lisa Petros

Date:

11/08/2023

