



AR CREDIT MEMO REQUEST

Requestor: Judy
 Date (Request to AR): 11/8/2023
 Date (Complete): _____

BASIC INFORMATION

Customer : BisonOffice LLC Sales Rep: Kim Wang Credit Amount: \$ 76.74

Refund customer via: Ollix #: 20751452

Credit Card/PayPal Po# 2826347

On Account

Prepaid Wire

REFUND INFORMATION

Reason for Refund:

Freight Adjustment

Returns

RA #: 50009670 Restocking fee applied (yes/no)? _____

Damages/Repair Costs

Incorrect shipping/short shipment

Pricing error/billing mistake

Sales discount

Other

Please state reason: _____

Please list all item #s involved in deduction:

Item #:	<u>MT100-0001</u>	Item Cost:	<u> </u>	Qty:	<u>2</u>	Item Credit:	<u>\$ -</u>	Frft:	<u>\$ 76.74</u>
Item #:	<u> </u>	Item Cost:	<u> </u>	Qty:	<u> </u>	Item Credit:	<u>\$ -</u>	Frft:	<u> </u>
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Item #:	<u> </u>	Item Cost:	<u> </u>	Qty:	<u> </u>	Item Credit:	<u>\$ -</u>	Frft:	<u> </u>

Item #: _____ Item Cost: _____ Qty: _____ Item Credit: \$ - Frt: _____

Total Credit: \$ 76.74

Notes:

Crediting freight for a defective item.

SIGNATURE AUTHORIZATION REQUIRED:

CSR Mngr: Lisa Petros

Date: 11/8/2023