



AR CREDIT MEMO REQUEST

Requestor: Judy
 Date (Request to AR): 10/18/2023
 Date (Complete): _____

BASIC INFORMATION

Customer : BisonOffice LLC Sales Rep: Kim Wang Credit Amount: \$ 16.27

Refund customer via: Ollix #: 20743846

Credit Card/PayPal Po# 2801163

On Account

Prepaid Wire

REFUND INFORMATION

Reason for Refund:

- Freight Adjustment
- Returns
- Damages/Repair Costs
- Incorrect shipping/short shipment
- Pricing error/billing mistake
- Sales discount
- Other

RA #: 50009585 Restocking fee applied (yes/no)? _____

Please state reason: _____

Please list all item #s involved in deduction:

Item #:	<u>MP104-0810</u>	Item Cost:	<u> </u>	Qty:	<u>1</u>	Item Credit:	<u>\$ -</u>	Frft:	<u>\$ 16.27</u>
Item #:	<u> </u>	Item Cost:	<u> </u>	Qty:	<u> </u>	Item Credit:	<u>\$ -</u>	Frft:	<u> </u>
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Item #:	<u> </u>	Item Cost:	<u> </u>	Qty:	<u> </u>	Item Credit:	<u>\$ -</u>	Frft:	<u> </u>

Item #: _____ Item Cost: _____ Qty: _____ Item Credit: \$ - Frt: _____

Total Credit: \$ 16.27

Notes:

Crediting freight for a defective item.

SIGNATURE AUTHORIZATION REQUIRED:

CSR Mngr: Lisa Petros

Date: 10/18/2023