

AR Credit Memo Request

Requestor:	<input type="text" value="Judy Tagud"/>
Date(Request)-to N.C.:	<input type="text" value="09/08/2023"/>
Date(Request)-to A/R:	<input type="text" value="09/08/2023"/>
Date(Complete):	<input type="text"/>

Basic Information

Customer:	House	Date:
	<input type="text" value="09/08/2023"/>	

Deduction Amt \$:

Customer	<input type="text"/>	PO No:
PO/Ref No:	<input type="text" value="20739180"/>	

Date of Refund:

Refund Credit Card Paypal

On Account

Customer via: Wire Transfer

Please check and fill necessary information below: A/B provide documents as indicated

(A) Valid payment deduction → Issue credit memo(CM)	
CM amount \$:	<input type="text" value="17.32"/>

Reason: Non-Return (Carrier Damage)

Non-Return Refund No.:

Please provide item number(s) associated with the deduction:

Total amt \$:

17.32

Item #:

MP101-1164 (SD3) FL

Item Amt \$:

17.32

Sales Rep:

Heather Coffey

Restocking Fee apply?

Yes

No

Total Item Amount \$:

17.32

(B) Invalid deduction → Claim to Customer

(Need support to customer)

Amount to claim \$:

0

Note:

Signature Authorization Required:

CSR Mngr:

Lisa Petros

Date:

09/08/2023