



AR CREDIT MEMO REQUEST

Requestor: Arjay
 Date (Request to AR): 7/17/2023
 Date (Complete): _____

BASIC INFORMATION

Customer : Bison Office Sales Rep: Kim Wang Credit Amount: \$ 18.80
 Refund customer via: Ollix #: 20724640
 Credit Card/PayPal Po#
 On Account
 Prepaid Wire

REFUND INFORMATION

Reason for Refund:

- Freight Adjustment
- Returns RA #: 21020220 Restocking fee applied (yes/no)? _____
- Damages/Repair Costs
- Incorrect shipping/short shipment
- Pricing error/billing mistake
- Sales discount
- Other → Please state reason: _____

Please list all item #s involved in deduction:

Item #:	Item Cost:	Qty:	Item Credit:	Frft:
<u>MT105-0156</u>		<u>1</u>	<u>\$ -</u>	<u>\$ 18.80</u>
<u> </u>		<u> </u>	<u>\$ -</u>	<u> </u>
<u> </u>		<u> </u>	<u>\$ -</u>	<u> </u>
<u> </u>		<u> </u>	<u>\$ -</u>	<u> </u>
<u> </u>		<u> </u>	<u>\$ -</u>	<u> </u>

Total Credit: \$ 18.80

Notes:

Crediting freight for a defective item.

SIGNATURE AUTHORIZATION REQUIRED:

CSR Mngr: Lisa Petros Date: 7/17/2023