



AR CREDIT MEMO REQUEST

Requestor: Judy
 Date (Request to AR): 7/14/2023
 Date (Complete): _____

BASIC INFORMATION

Customer : BisonOffice LLC Sales Rep: Mallory Pirie Credit Amount: \$ 12.72

Refund customer via: Credit Card/PayPal On Account Prepaid Wire

Ollix #: 20725254
 Po# 2733758

REFUND INFORMATION

Reason for Refund:

Freight Adjustment Returns Damages/Repair Costs Incorrect shipping/short shipment Pricing error/billing mistake Sales discount Other →

RA #: 21020158 Restocking fee applied (yes/no)? NO

Please state reason: _____

Please list all item #s involved in deduction:

Item #: MP13-3974
 Item #: _____
 Item #: _____
 Item #: _____
 Item #: _____

Item Cost:	\$ -	Qty:	1	Item Credit:	\$ -	Frts:	\$ 12.72
Item Cost:	\$ -	Qty:		Item Credit:	\$ -	Frts:	\$ -
Item Cost:	\$ -	Qty:		Item Credit:	\$ -	Frts:	\$ -
Item Cost:	\$ -	Qty:		Item Credit:	\$ -	Frts:	\$ -
Item Cost:	\$ -	Qty:		Item Credit:	\$ -	Frts:	\$ -

Total Credit: \$ 12.72

Notes:

crediting freight for defective item received by customer

SIGNATURE AUTHORIZATION REQUIRED:

CSR Mngr: Lisa Petros

Date: 7/14/2023