

Chargeback Credit Memo Request Form

Date: 8/12/2020 Chargeback Case #: CB2001382

Credit Memo Amount: \$115.37

Customer ID: CASTLEGATE Customer Name: Wayfair, LLC (Castle Gate)

Chargeback Ref #: CS242955629 Cust. PO #: CS242955629

Check #: 2918383 Invoice #: _____

AR Ref #: 12167644

Chargeback Reason: Compliance Violation-E&E US-40080-0000

Division Code: FUR Division Name: Furniture(50)

Violation Description: Shipment Quality Issue

Detailed Description: missing parts

Investigator: Yinghua Gu

Responsible Party: US Production

Note: Per Hellen, all Wayfair missing parts chargebacks are approved. It is not cost effective to retrieve the items.

Requestor's Note: _____

Requested by: _____ Date: _____

Approved by: _____ Date: _____