

Chargeback Credit Memo Request Form

Date: 8/5/2020 Chargeback Case #: CB2001318

Credit Memo Amount: \$80.40

Customer ID: LINENCHEST Customer Name: Linen Chest

Chargeback Ref #: s5123268cr Cust. PO #: 479700

Check #: 14949 Invoice #: _____

AR Ref #: 12167076

Chargeback Reason: Shipment Shortage-40070-0000

Division Code: _____ Division Name: _____

Violation Description: Short Shipment

Detailed Description: short ship

Investigator: Liya Xu

Responsible Party: China Production

Note: below \$100

Requestor's Note: _____

Requested by: _____ Date: _____

Approved by: _____ Date: _____