

Chargeback Credit Memo Request Form

Date: 6/11/2020 Chargeback Case #: CB2001087

Credit Memo Amount: \$62.82

Customer ID: BIGLOTSDO Customer Name: Big Lots, Inc. (Domestic)

Chargeback Ref #: 5054729939 Cust. PO #: _____

Check #: ACH052620 Invoice #: _____

AR Ref #: 12164785

Chargeback Reason: Shipment Shortage-40070-0000

Division Code: _____ Division Name: _____

Violation Description: Short Shipment

Detailed Description: SHORTAGE (SEE ATTACHED)

Investigator: Sandy Yang, Wendy Yang

Responsible Party: Warehouse-WOD

Note: below \$100

Requestor's Note: _____

Requested by: _____ Date: _____

Approved by: _____ Date: _____