

# Chargeback Credit Memo Request Form

Date: 6/9/2020 Chargeback Case #: CB2001046

Credit Memo Amount: \$931.18

Customer ID: CASTLEGATE Customer Name: Wayfair, LLC (Castle Gate)

Chargeback Ref #: CS205986444-CS225210041 Cust. PO #: see attached

Check #: 2702310 Invoice #: \_\_\_\_\_

AR Ref #: 12164641

Chargeback Reason: Compliance Violation-E&E US-40080-0000

Division Code: \_\_\_\_\_ Division Name: \_\_\_\_\_

Violation Description: Shipment Quality Issue

Detailed Description: Missing Parts  
Mis-shipped

Investigator: Yinghua Gu

Responsible Party: US Production

Note: valid - Per Hellen, all Wayfair missing parts chargebacks are approved.

Requestor's Note: \_\_\_\_\_

Requested by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_