

# Chargeback Credit Memo Request Form

Date: 4/28/2020 Chargeback Case #: CB2000974

Credit Memo Amount: \$784.29

Customer ID: CASTLEGATE Customer Name: Wayfair, LLC (Castle Gate)

Chargeback Ref #: CS209034198-CS218655322 Cust. PO #: see attached

Check #: 2650231 Invoice #: \_\_\_\_\_

AR Ref #: 12163774

Chargeback Reason: Compliance Violation-E&E US-40080-0000

Division Code: FUR Division Name: Furniture(50)

Violation Description: Shipment Quality Issue

Detailed Description: missing parts

Investigator: Yinghua Gu

Responsible Party: US Production

Note: valid - per Ying, All wayfair missing parts chargebacks are approved by Hellen.

Requestor's Note: \_\_\_\_\_

Requested by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_