

Chargeback Credit Memo Request Form

Date: 4/28/2020 Chargeback Case #: CB2000945

Credit Memo Amount: \$1,444.97

Customer ID: CASTLEGATE Customer Name: Wayfair, LLC (Castle Gate)

Chargeback Ref #: CS202439999-CS216715427 Cust. PO #: see attached

Check #: 2640572 Invoice #: _____

AR Ref #: 12163577

Chargeback Reason: Compliance Violation-E&E US-40080-0000

Division Code: _____ Division Name: _____

Violation Description: Shipment Quality Issue

Detailed Description: missing parts

Investigator: Yinghua Gu

Responsible Party: US Production

Note: valid per Ying: All wayfair missing parts chargebacks are approved by Hellen.

Requestor's Note: _____

Requested by: _____ Date: _____

Approved by: _____ Date: _____