

Chargeback Credit Memo Request Form

Date: 4/29/2020 Chargeback Case #: CB2000941

Credit Memo Amount: \$150.84

Customer ID: CASTLEGATE Customer Name: Wayfair, LLC (Castle Gate)

Chargeback Ref #: CS213733763 Cust. PO #: CS213733763

Check #: 2631741 Invoice #: _____

AR Ref #: 12163524

Chargeback Reason: Compliance Violation-E&E US-40080-0000

Division Code: FUR Division Name: Furniture(50)

Violation Description: Shipment Quality Issue

Detailed Description: MISSING PARTS

Investigator: Yinghua Gu

Responsible Party: US Production

Note: valid per Ying: All Wayfair missing parts chargebacks are approved by Hellen.

Requestor's Note: _____

Requested by: _____ Date: _____

Approved by: _____ Date: _____