

Chargeback Credit Memo Request Form

Date: 4/15/2020 Chargeback Case #: CB2000916

Credit Memo Amount: \$144.12

Customer ID: CASTLEGATE Customer Name: Wayfair, LLC (Castle Gate)

Chargeback Ref #: CS209792552 Cust. PO #: CS209792552

Check #: 2614138 Invoice #: _____

AR Ref #: 12163375

Chargeback Reason: Compliance Violation-E&E US-40080-0000

Division Code: FUR Division Name: Furniture(50)

Violation Description: Shipment Quality Issue

Detailed Description: MISSING PARTS

Investigator: Yinghua Gu

Responsible Party: US Production

Note: valid per Ying: all Wayfair chargeback is approved by Hellen

Requestor's Note: _____

Requested by: _____ Date: _____

Approved by: _____ Date: _____