

# Chargeback Credit Memo Request Form

Date: 3/17/2020 Chargeback Case #: CB2000746

Credit Memo Amount: \$12.38

Customer ID: BBB Customer Name: Bed Bath & Beyond

Chargeback Ref #: 4991913 Cust. PO #: \_\_\_\_\_

Check #: 646008 Invoice #: 4991913

AR Ref #: 12162055

Chargeback Reason: Shipment Shortage-40070-0000

Division Code: \_\_\_\_\_ Division Name: \_\_\_\_\_

Violation Description: Concealed Shortage/Error

Detailed Description: CONCEALED SHORT

Investigator: \_\_\_\_\_

Responsible Party: China Production

Note: BELOW \$100

Requestor's Note: \_\_\_\_\_

Requested by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_