

Chargeback Credit Memo Request Form

Date: 3/10/2020 Chargeback Case #: CB2000529

Credit Memo Amount: \$619.82

Customer ID: CASTLEGATE Customer Name: Wayfair, LLC (Castle Gate)

Chargeback Ref #: CS206584261-CS208328642 Cust. PO #: see attached

Check #: 2525073 Invoice #: _____

AR Ref #: 12160718

Chargeback Reason: Compliance Violation-E&E US-40080-0000

Division Code: _____ Division Name: _____

Violation Description: Shipment Quality Issue

Detailed Description: Missing Parts

Investigator: Rebecca Deng, Yinghua Gu

Responsible Party: Not a chargeback

Note: all wayfair missing parts chargebacks are approved by Hellen

Requestor's Note: _____

Requested by: _____ Date: _____

Approved by: _____ Date: _____