

Chargeback Credit Memo Request Form

Date: 2/3/2020 Chargeback Case #: CB2000260

Credit Memo Amount: \$320.91

Customer ID: CASTLEGATE Customer Name: Wayfair, LLC (Castle Gate)

Chargeback Ref #: CS199546086/CS200708718/CS200821440 Cust. PO #: CS199546086/CS200708718/CS200821440

Check #: 2481914 Invoice #: _____

AR Ref #: 12159380

Chargeback Reason: Compliance Violation-E&E US-40080-0000

Division Code: FUR Division Name: Furniture(50)

Violation Description: Shipment Quality Issue

Detailed Description: missing parts

Investigator: Yinghua Gu

Responsible Party: Not a chargeback

Note: valid per Ying: all wayfair missing parts chargebacks are approved by Hellen

Requestor's Note: _____

Requested by: _____ Date: _____

Approved by: _____ Date: _____