

Chargeback Credit Memo Request Form

Date: 1/29/2020 Chargeback Case #: CB2000113

Credit Memo Amount: \$2,573.09

Customer ID: CASTLEGATE Customer Name: Wayfair, LLC (Castle Gate)

Chargeback Ref #: CA143633963-CS153407138 Cust. PO #: see attached

Check #: 2454585 Invoice #: _____

AR Ref #: 12158764

Chargeback Reason: Compliance Violation-E&E US-40080-0000

Division Code: _____ Division Name: _____

Violation Description: Shipment Quality Issue

Detailed Description: Missing Parts

Investigator: Yinghua Gu

Responsible Party: Not a chargeback

Note: VALID PER YING: all wayfair missing parts chargebacks are approved by Hellen, per Roger.

Requestor's Note: _____

Requested by: _____ Date: _____

Approved by: _____ Date: _____