

Projects

# Associate Request Form

## OA LOGISTICS

SV2/SD2: 550 Northport Parkway  
Port Wentworth, GA 31407  
Phone: 912 - 373 - 7778

SV3/SD3: 311 International Trade Parkway  
Port Wentworth, GA 31407  
Phone: 912 - 875 - 2828

Please fill in all cells

DATE: 03/09/20

AGENCY: \_\_\_\_\_

BUILDING: Bldg. 550

DEPARTMENT: 7904 Facilities SV2

POSITION: Maintenance

SHIFT: First

HOURS: 6am-2:30pm

NUMBER OF ASSOCIATES: 2

REPORTING TO: James Gardina

START DATE: Today

END DATE: \_\_\_\_\_

(All Requests must have Director's approval prior to being filed)

MANAGER'S SIGNATURE:  DATE: 3/9/20

DIRECTOR'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

AGENCY SIGNATURE: \_\_\_\_\_ RECEIPT DATE: \_\_\_\_\_