

Chargeback Credit Memo Request Form

Date: 12/11/2019 Chargeback Case #: CB1903361

Credit Memo Amount: \$131.32

Customer ID: CASTLEGATE Customer Name: Wayfair, LLC (Castle Gate)

Chargeback Ref #: CS190202518 Cust. PO #: CS190202518

Check #: 2401398 Invoice #: _____

AR Ref #: 12156478

Chargeback Reason: Compliance Violation-E&E US-40080-0000

Division Code: FUR Division Name: Furniture(50)

Violation Description: Shipment Quality Issue

Detailed Description: Missing Parts

Investigator: Yinghua Gu

Responsible Party: US Production

Note: valid per Ying: All CastleGate missing parts chargeback is approved per Hellen.

Requestor's Note: _____

Requested by: _____ Date: _____

Approved by: _____ Date: _____