

Chargeback Credit Memo Request Form

Date: 11/13/2019 Chargeback Case #: CB1902963

Credit Memo Amount: \$686.05

Customer ID: CASTLEGATE Customer Name: Wayfair, LLC (Castle Gate)

Chargeback Ref #: CS183788545-CS188677996 Cust. PO #: see attached

Check #: 2356534 Invoice #: _____

AR Ref #: 12154454

Chargeback Reason: Compliance Violation-E&E US-40080-0000

Division Code: FUR Division Name: Furniture(50)

Violation Description: Shipment Quality Issue

Detailed Description: Missing Parts

Investigator: Yinghua Gu

Responsible Party: US Production

Note: All missing parts chargebacks are approved by Hellen.

Requestor's Note: _____

Requested by: _____ Date: _____

Approved by: _____ Date: _____