

Chargeback Credit Memo Request Form

Date: 10/29/2019 Chargeback Case #: CB1902866

Credit Memo Amount: \$232.50

Customer ID: CASTLEGATE Customer Name: Wayfair, LLC (Castle Gate)

Chargeback Ref #: CS181788317 Cust. PO #: CS181788317

Check #: 2345086 Invoice #: _____

AR Ref #: 12153923

Chargeback Reason: Compliance Violation-E&E US-40080-0000

Division Code: FUR Division Name: Furniture(50)

Violation Description: Shipment Quality Issue

Detailed Description: MISSING PARTS

Investigator: Yinghua Gu

Responsible Party: US Production

Note: All missing parts chargeback are approved for Wayfair, per Hellen.

Requestor's Note: _____

Requested by: _____ Date: _____

Approved by: _____ Date: _____