

Chargeback Credit Memo Request Form

Date: 10/29/2019 Chargeback Case #: CB1902733

Credit Memo Amount: \$110.25

Customer ID: CASTLEGATE Customer Name: Wayfair, LLC (Castle Gate)

Chargeback Ref #: CS184149401 Cust. PO #: CS184149401

Check #: 2327000 Invoice #: _____

AR Ref #: 12153397

Chargeback Reason: Compliance Violation-E&E US-40080-0000

Division Code: FUR Division Name: Furniture(50)

Violation Description: Shipment Quality Issue

Detailed Description: Missing Parts

Investigator: Yinghua Gu

Responsible Party: US Production

Note: All missing parts chargeback are approved for Wayfair, per Hellen.

Requestor's Note: _____

Requested by: _____ Date: _____

Approved by: _____ Date: _____