

# Chargeback Credit Memo Request Form

Date: 10/10/2019 Chargeback Case #: CB1902463

Credit Memo Amount: \$420.00

Customer ID: LINENCHEST Customer Name: Linen Chest

Chargeback Ref #: S4791849CR Cust. PO #: 453379

Check #: 14761 Invoice #: \_\_\_\_\_

AR Ref #: 12152167

Chargeback Reason: Shipment Shortage-40070-0000

Division Code: \_\_\_\_\_ Division Name: \_\_\_\_\_

Violation Description: Short Shipment

Detailed Description: 262431-3 14 SHORT

Investigator: Liya Xu

Responsible Party: Overseas Factory

Note: valid shortages, reclaim with factory claim #CLC-190234

Requestor's Note: \_\_\_\_\_

Requested by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_