

Chargeback Credit Memo Request Form

Date: 7/18/2019 Chargeback Case #: CB1901804

Credit Memo Amount: \$7.61

Customer ID: CASTLEGATE Customer Name: Wayfair, LLC (Castle Gate)

Chargeback Ref #: CA165993616 Cust. PO #: CA165993616

Check #: 2221238 Invoice #: _____

AR Ref #: 12148105

Chargeback Reason: Compliance Violation-E&E US-40080-0000

Division Code: FUR Division Name: Furniture(50)

Violation Description: Shipment Quality Issue

Detailed Description: Missing parts/missing screws

Investigator: Yinghua Gu

Responsible Party: US Production

Note: per Ying - All missing parts chargeback from Wayfair is approved by Hellen.

Requestor's Note: _____

Requested by: _____ Date: _____

Approved by: _____ Date: _____