

# Chargeback Credit Memo Request Form

Date: 7/18/2019 Chargeback Case #: CB1901763

Credit Memo Amount: \$1,629.15

Customer ID: CASTLEGATE Customer Name: Wayfair, LLC (Castle Gate)

Chargeback Ref #: CS161829588-CS166474466 Cust. PO #: see attached

Check #: 2202435 Invoice #: \_\_\_\_\_

AR Ref #: 12147826

Chargeback Reason: Compliance Violation-E&E US-40080-0000

Division Code: \_\_\_\_\_ Division Name: \_\_\_\_\_

Violation Description: Shipment Quality Issue

Detailed Description: Missing Parts

Investigator: Rebecca Deng, Yinghua Gu

Responsible Party: US Production

Note: per Ying - All missing parts chargeback from Wayfair is approved by Hellen.

Requestor's Note: \_\_\_\_\_

Requested by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_