

# Chargeback Credit Memo Request Form

Date: 6/5/2019 Chargeback Case #: CB1901310

Credit Memo Amount: \$25.00

Customer ID: JPCAT Customer Name: JC Penney Catalog

Chargeback Ref #: 664406012-1NEG Cust. PO #: 6573026R

Check #: 2201057 Invoice #: \_\_\_\_\_

AR Ref #: 12144375

Chargeback Reason: Shipment Shortage-40070-0000

Division Code: \_\_\_\_\_ Division Name: \_\_\_\_\_

Violation Description: Short Shipment

Detailed Description: 59 / Omission in Packing

Investigator: Stephanie Reed-Lyles

Responsible Party: Warehouse-SAV

Note: below \$100

Requestor's Note: \_\_\_\_\_

Requested by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_