

Chargeback Credit Memo Request Form

Date: 3/20/2019 Chargeback Case #: CB1900300

Credit Memo Amount: \$197.25

Customer ID: CASTLEGATE Customer Name: Wayfair, LLC (Castle Gate)

Chargeback Ref #: CS138177321/CS139052376 Cust. PO #: CS138177321/CS139052376

Check #: 2008946 Invoice #: _____

AR Ref #: 12138410

Chargeback Reason: Billing Mistake /Pricing Error/ No. Slip-40000-0000

Division Code: FUR Division Name: Furniture(50)

Violation Description: Not a Compliance Issue

Detailed Description: Invoicing Discrepancy

Investigator: Yinghua Gu

Responsible Party: US Production

Note: valid overcharged order, verified by sales and PM Ying

Requestor's Note: _____

Requested by: _____ Date: _____

Approved by: _____ Date: _____