

**SHIP8, INC.**

ATTN: ACCOUNTS PAYABLE  
45875 NORTHPORT LOOP EAST  
FREMONT, CA 94538  
US

AP.SHIP8@SHIP8.COM

**ORDER FROM**

101144

PEARCE HEATING & AIR CONDITIONING, INC.  
PO BOX 1199  
WINTERS, CA 95694  
US

**SHIP TO**

WDC(4000),  
SHIP8, INC.  
ATTN: CHRISTINE JENKINS  
221 HANSON WAY  
WOODLAND, CA 95776  
US

**Buyer**

Purchasing Dept

**Terms**

30 days

**FOB**

FOB Origin

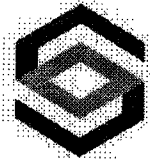
**Ship Via**

Best possible

Line No.	Vendor Item No.	Vendor Item Description	Qty Ordered	UOM	Unit Price	Extended Price
1	BLD003-HVAC	BLD003-HVAC Evaporator coil clean	1.00	Each	201.65	

*JW. 4-2*

Total Extended Price =



# Purchase Requisition Form

## SHIP8 INC.

SUPPLIER / VENDOR.

NAME: Pearce Heating & Air Conditioning

ADDRESS:

CONTACT:

TEL NO.:

DATE: 3/27/26

WHS LOCATION: WDC

DEPARTMENT: Maintenance

SHIP TO:

NAME: SHIP8 INC

ADDRESS: 221 Hanson Way  
Woodland, CA 95776

CONTACT: Alex Gonzalez

TEL NO.: 916-897-7622

ITEM	DESCRIPTION	UNIT PRICE	QTY	EXTENDED \$\$	REMARKS/PURPOSE	CODING (ACCT USE ONLY)
	Evaporator coil clean	\$ 201.65	1	\$ 201.65	split unit	
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
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		\$ -		\$ -		
		\$ -		\$ -		
<b>ESTIMATED TOTAL</b>				<b>\$ 201.65</b>		

Check box if attaching quote

REQUESTER SIGNATURE: \_\_\_\_\_

WAREHOUSE DIRECTOR SIGNATURE: *Alex Gonzalez*

SHIP8 PRESIDENT SIGNATURE: \_\_\_\_\_

E&E CONTROLLER SIGNATURE: \_\_\_\_\_

IT AUTHORIZER (SOFTWARE & HARDWARE): \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: 3/27/26

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

### FOR OFFICE USE ONLY

ORDER DATE: \_\_\_\_\_

ETA DATE: \_\_\_\_\_

ORDERED BY: \_\_\_\_\_

ORDERED AMOUNT: \_\_\_\_\_

**PAYMENT METHOD: (Please check one)**

OPEN ACCOUNT (VENDOR BILL) → Provide REQ # to vendor for invoicing, submit approved requisition form to A/P for payment process

COD / PREPAID → Submit approved requisition form and vendor invoice to Controller for COD/prepaid check

COMPANY CREDIT CARD / CARD HOLDER → Submit approved requisition form and receipt to Credit Card Holder

EMPLOYEE CREDIT CARD / CHECK → Attach approved requisition form and receipt to employee's expense report for reimbursement

Job #74359805

## Part Install Completion Form

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**Customer Name**

Ship 8 Inc.

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**Address**

2222 East Beamer Street, Woodland, CA 95776 USA

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**Date**

2026-04-01

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**Technician**

Jason D.

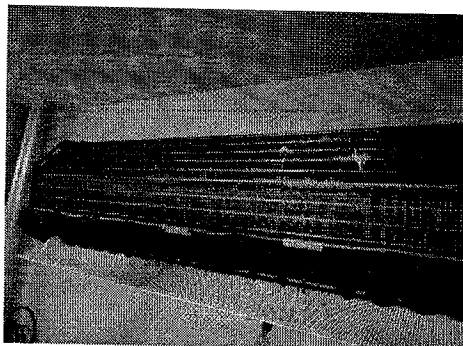
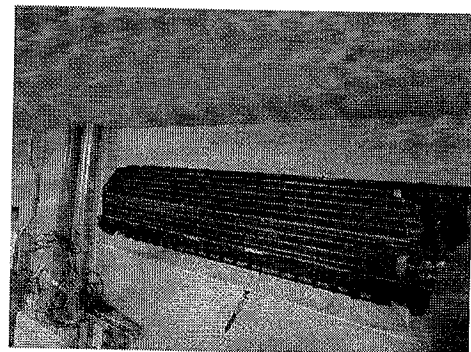
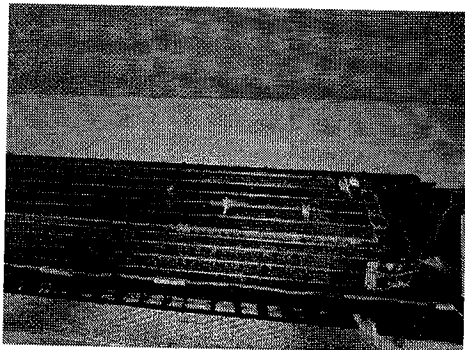
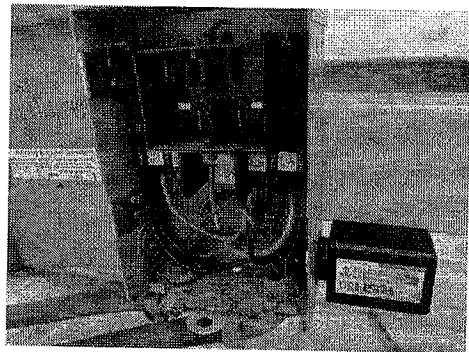
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**Description of Work Completed/Job Notes**

Installed surge protector and cleaned indoor coil

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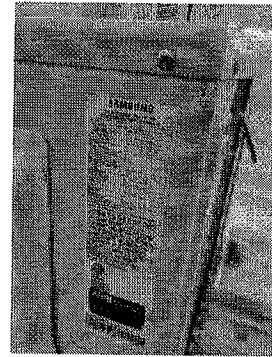
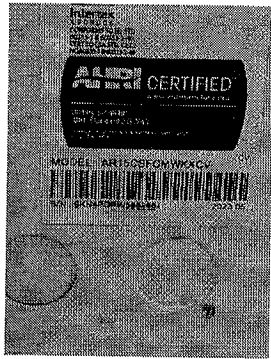
**Picture of Installed Part**



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**Picture of the Data Plate.**

This is a picture of the Data Plate from the equipment where the component was replaced, repaired or cleaned.



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**Any Additional Customer Expectations or Notes**

System appears to be low on refrigerant created estimate to replace refrigerant waiting on customer approval

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**Re: Your Invoice from Pearce Heating & Air Conditioning Inc**

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**From** Alex Gonzalez <alex.gonzalez@ship8.com>  
**Date** Thu 4/2/2026 7:26 AM  
**To** Christine Jenkins <christine.jenkins@ship8.com>

Hi Christine - Yes, it has.



**SHIP8 INC.**

Alex Gonzalez  
Director of Operations  
2222 East Beamer Street  
Woodland, CA 95776

**O:** 530-669-5991 **C:** 916-897-7622

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**From:** Christine Jenkins <christine.jenkins@ship8.com>  
**Sent:** Thursday, April 2, 2026 2:57 AM  
**To:** Alex Gonzalez <alex.gonzalez@ship8.com>  
**Subject:** Fw: Your Invoice from Pearce Heating & Air Conditioning Inc

*Hi Alex*

*Has PO 26030392 been completed?*



**SHIP8 INC.**

Christine Jenkins  
Purchasing Coordinator  
550 Northport Parkway  
Port Wentworth, GA 31407



Pearce Heating & Air Conditioning, Inc.  
PO BOX 1199, Winters, CA 95694 United States  
(530) 795-4300

**BILL TO**

Ship 8 Inc.  
2222 East Beamer Street  
Woodland, CA 95776 USA

<b>INVOICE</b> 74359805	<b>INVOICE DATE</b> Apr 01, 2026
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**JOB ADDRESS**

Ship 8 Inc.  
2222 East Beamer Street  
Woodland, CA 95776 USA

**Completed Date:**  
**Payment Term: Net 30**

TASK	DESCRIPTION	QTY	PRICE	TOTAL
Clean Evap Coil Level 1	Clean Evaporator Coil - Level 1 Ship 8 P O Num. 26030392	1.00	\$201.65	\$201.65

<b>MEMBER SAVINGS</b>	\$21.44
<b>SUB-TOTAL</b>	\$201.65
<b>TAX</b>	\$0.00
<b>TOTAL DUE</b>	\$201.65
<b>BALANCE DUE</b>	\$201.65

Thank you for choosing Pearce Heating & Air Conditioning, Inc.

This invoice is agreed and acknowledged. Payment is due upon receipt. A service fee will be charged for any returned checks, and a financing charge of 1% per month shall be applied for overdue amounts.