



Tran Tang <tran.tang@jlahome.com>

Request Approval - Wilmer, TX - Summit Fire Pump House Panel reporting issues

Jessica Jeng <jessica.jeng@jlahome.com>

Fri, Mar 20, 2026 at 1:17 PM

To: James Burford <james.burford@ship8.com>

Cc: Nancy Hattersley <nancy.hattersley@jlahome.com>, Department AP <ap.dept@jlahome.com>, Ron Capranos <ron.capranos@ship8.com>, Flora Chu <flora.chu@jlahome.com>

Approved

Regards,

Jessica Jeng

Corporate Controller

E & E Co. LTD dba JLA Home

(510) 490-9788 x 458

(510) 403-7240 (direct)

jessica.jeng@jlahome.com

From: James Burford <james.burford@ship8.com>

Sent: Thursday, March 19, 2026 6:30 PM

To: Jessica Jeng <jessica.jeng@jlahome.com>

Cc: Nancy Hattersley <nancy.hattersley@jlahome.com>; Department AP <ap.dept@jlahome.com>; Ron Capranos <ron.capranos@ship8.com>

Subject: Re: Request Approval - Wilmer, TX - Summit Fire Pump House Panel reporting issues

Jessica - Please approve the attached NTE of \$14,085. This is what the Fire Marshall has approved that needs to be installed due to the recent issues we have had with our fire system that is in the Fire Pump House, with that system not notifying anyone within the warehouse that there is an issue.

Since John keeps a guard in the guard shack 24 hours a day 7 days a week. This is the accepted changed that the Fire Marshall is requesting us to make for them to release our system back to normal. Of course this is after the starters are replaced, which are currently on back order.

James Burford

Regional Facilities Director

[311 International Trade Pkwy](#)

[Port Wentworth, GA 31407](#)

www.ship8.com

C:912.507.7881

From: James Burford <james.burford@ship8.com>

Sent: Thursday, March 5, 2026 12:55 PM

To: Jessica Jeng <jessica.jeng@jlahome.com>

Cc: Nancy Hattersley <nancy.hattersley@jlahome.com>; Department AP <ap.dept@jlahome.com>; Ron Capranos <ron.capranos@ship8.com>

Subject: Re: Request Approval - Wilmer, TX - Summit Fire Pump House Panel reporting issues

Will do.



SHIP8INC.

James Burford

Regional Facilities Director

[311 International Trade Pkwy](#)

[Port Wentworth, GA 31407](#)

C: 912.507.7881

From: Jessica Jeng <jessica.jeng@jlahome.com>

Sent: Thursday, March 5, 2026 12:14:58 PM

To: James Burford <james.burford@ship8.com>

Cc: Nancy Hattersley <nancy.hattersley@jlahome.com>; Department AP <ap.dept@jlahome.com>; Ron Capranos <ron.capranos@ship8.com>

Subject: Re: Request Approval - Wilmer, TX - Summit Fire Pump House Panel reporting issues

Hi James:

Please collect the damage reports due to the snow storm. Our insurance deductible is \$25K. It looks like it will exceed \$25K. We can ask our agent to file a claim. Thanks

Sent from my iPhone

On Mar 5, 2026, at 7:21 AM, James Burford <james.burford@ship8.com> wrote:

All - As an update on this whole issue.

I have received a quote for the repair of the fire pump and sent to Jessica in a separate email for her approval.

The Fire Marshal has determined that we need to make a change to the way this system works at our Wilmer location.

Current setup:

We have 2 separate Fire Panels with separate cellular devices. These are operating as independent systems and do not communicate together.

1. Main Building Fire Panel

- a. Any alarm issue inside the Main building is alerted on the panel inside the front office and John is being notified on these via an annunciator panel in the front office, phone calls & email notifications.

2. Fire Pump Building Fire Panel

- a. Any alarm issue in the Fire Pump Building is only alerted on the panel inside this small building and I am still trying to confirm who all is being notified on these issues. There are no emails, and no notifications to the main building.

Summit Fire has submitted a change proposal to the Fire Marshal for approval. This change would add an annunciator panel in the guard shack (as NFI staffs this 24/7), and add a secondary alarm/bell on the outside of the building for an audible alarm. If the Fire Marshal approves this proposal then Summit will send us a quote for the change.

Until we get the Fire Pump repaired 100%, and satisfy the Fire Marshals concerns we have to keep the Wilmer location on a mandatory fire watch.

Additional side note - A pull station failed last night and caused a false fire alarm. This pull station is currently on test until we can get it replaced. They had a storm last night and it appears rain water is getting to several of our fire system devices. Some of these could be due to the gutter/roof damages from the ice storms. I am still working on getting additional quotes and ensuring that these companies are certified techs so that we do not void our roof warranty.

[Redacted]

James Burford

Regional Facilities Director

311 International Trade Pkwy

Port Wentworth, GA 31407

www.ship8.com

C:912.507.7881

From: Jessica Jeng <jessica.jeng@jlahome.com>

Sent: Friday, February 27, 2026 8:31 PM

To: James Burford <james.burford@ship8.com>; Nancy Hattersley <nancy.hattersley@jlahome.com>

Cc: AP Department <ap.dept@jlahome.com>; Ron Capranos <ron.capranos@ship8.com>

Subject: RE: Request Approval - Wilmer, TX - Summit Fire Pump House Panel reporting issues

Noted James, thanks

Regards,

Jessica Jeng

Corporate Controller

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(510) 403-7240 (direct)

jessica.jeng@jlahome.com

From: James Burford <james.burford@ship8.com>

Sent: Friday, February 27, 2026 5:16 PM

To: Jessica Jeng <jessica.jeng@jlahome.com>; Nancy Hattersley <nancy.hattersley@jlahome.com>

Cc: AP Department <ap.dept@jlahome.com>; Ron Capranos <ron.capranos@ship8.com>

Subject: Re: Request Approval - Wilmer, TX - Summit Fire Pump House Panel reporting issues

All - It has been determined that the solenoids in both of the starters have gone out, most likely due to the fire system running out of fuel and the engine trying to start back up continuously. I am waiting on a quote and eta for these solenoids or starters. Until then this location will have to remain on fire watch.

A City of Wilmer fire inspector also stopped by and inspected the panels as well as some other equipment. He told John that he will need to be called and compete another inspection prior to the release of a fire watch.

I am also waiting on a call back from Summit Fire Alarm division to discuss the issues with the panel in the pump room not reporting to us properly.

<image001.jpg>

James Burford

Regional Facilities Director

311 International Trade Pkwy

Port Wentworth, GA 31407

C: 912.507.7881

From: Jessica Jeng <jessica.jeng@jlahome.com>

Sent: Friday, February 27, 2026 3:37:33 PM

To: James Burford <james.burford@ship8.com>; Nancy Hattersley <nancy.hattersley@jlahome.com>

Cc: AP Department <ap.dept@jlahome.com>; Ron Capranos <ron.capranos@ship8.com>

Subject: RE: Request Approval - Wilmer, TX - Summit Fire Pump House Panel reporting issues

Approved

Regards,

Jessica Jeng

Corporate Controller

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(510) 490-9788 x 458

(510) 403-7240 (direct)

jessica.jeng@jlahome.com

From: James Burford <james.burford@ship8.com>

Sent: Friday, February 27, 2026 12:33 PM

To: Jessica Jeng <jessica.jeng@jlahome.com>; Nancy Hattersley <nancy.hattersley@jlahome.com>

Cc: AP Department <ap.dept@jlahome.com>; Ron Capranos <ron.capranos@ship8.com>

Subject: Re: Request Approval - Wilmer, TX - Summit Fire Pump House Panel reporting issues

Jessica - I got an estimate for a pump specialist to come out this evening, \$1,800 - do you approve this?

<image001.jpg>

James Burford

Regional Facilities Director

311 International Trade Pkwy

Port Wentworth, GA 31407

C: 912.507.7881

From: James Burford <james.burford@ship8.com>

Sent: Friday, February 27, 2026 2:18:40 PM

To: Jessica Jeng <jessica.jeng@jlahome.com>; Nancy Hattersley <nancy.hattersley@jlahome.com>

Cc: AP Department <ap.dept@jlahome.com>; Ron Capranos <ron.capranos@ship8.com>

Subject: Re: Request Approval - Wilmer, TX - Summit Fire Pump House Panel reporting issues

Jessica - this has become a bigger issue than when this email chain started. Currently the fire pump and jockey pump are not working at this location. This morning I was informed that the pump was alarming again, we ended up running out of fuel for the fire system so I had to call for a same day refuel. Summit has been out there for several hours now trying to get this system operational. They will be sending some pump specialists out later this evening if they can get them out.

Currently I have told John that they will have to have fire watch going. Hopefully Summit can get this fixed as there is no fire protection currently available for our building in Texas right now.

I will follow up with more information as I get it. I just wanted to give you a heads up as this will cost more than previously approved.

<image001.jpg>

James Burford

Regional Facilities Director

311 International Trade Pkwy

Port Wentworth, GA 31407

C: 912.507.7881

From: Jessica Jeng <jessica.jeng@jlahome.com>

Sent: Wednesday, February 25, 2026 6:36:49 PM

To: James Burford <james.burford@ship8.com>; Nancy Hattersley <nancy.hattersley@jlahome.com>

Cc: AP Department <ap.dept@jlahome.com>; Ron Capranos <ron.capranos@ship8.com>

Subject: RE: Request Approval - Wilmer, TX - Summit Fire Pump House Panel reporting issues

Approved

Regards,

Jessica Jeng

Corporate Controller

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(510) 403-7240 (direct)

jessica.jeng@jlahome.com

From: James Burford <james.burford@ship8.com>

Sent: Wednesday, February 25, 2026 11:56 AM

To: Jessica Jeng <jessica.jeng@jlahome.com>; Nancy Hattersley <nancy.hattersley@jlahome.com>

Cc: AP Department <ap.dept@jlahome.com>; Ron Capranos <ron.capranos@ship8.com>

Subject: Request Approval - Wilmer, TX - Summit Fire Pump House Panel reporting issues

Jessica - Please approve for Summit to look into why the pump house panel is not reporting back to the main office panel and notifying John and myself correctly when issues arise. We currently have an alarm in the Fire Pump house, but only the Fire Department is being notified about this issue and not the main panel or John or myself. Estimated @ \$550 for 3 hours of troubleshooting.

I chose Summit for this since they are the ones we are using for our monitoring.

□

<image002.jpg>

James Burford

Regional Facilities Director

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Port Wentworth, GA 31407

www.ship8.com

C:912.507.7881