

SHIP8, INC.

ATTN: ACCOUNTS PAYABLE
 45875 NORTHPORT LOOP EAST
 FREMONT, CA 94538
 US

AP.SHIP8@SHIP8.COM

ORDER FROM

101226

MAXAIR MECHANICAL, LLC.
 814 LIVINGSTON COURT
 MARIETTA, GA 30067
 US

SHIP TO

SD3(3000),
 SHIP8, INC.
 ATTN: CHRISTINE JENKINS
 311 INTERNATIONAL TRADE PARKWAY
 PORT WENTWORTH, GA 31407
 US

Buyer

Purchasing Dept

Terms

Net 30 Days

FOB

FOB Origin

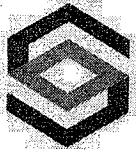
Ship Via

Best possible

Line No.	Vendor Item No.	Vendor Item Description	Qty Ordered	UOM	Unit Price	Extended Price
1	BLD003-HVAC	Labor Regular - Jerry L. Wiley - 9/23/2025	3.00	Each	123.00	123.00
2	BLD003-HVAC	Kit: Materials (Misc Materials)	3.00	Each	12.00	12.00
3	Service Call	Trip Charge	1.00	Each	123.00	123.00

10-6

Total Extended Price =



SHIP8 INC.

DATE 10/2/2025
 WHS LOCATION SD3
 DEPARTMENT Maintenance

SUPPLIER / VENDOR:**SHIP TO:**

NAME Maxair Mechanical
 ADDRESS 20 Bledsoe road
 CONTACT Newnan, GA 30265
 TEL NO.

NAME James Burford
 ADDRESS 311 International Trade
 CONTACT Port Wentworth, GA 31407
 TEL NO. James Burford

Purchase Requisition Form

PARTS	DESCRIPTION	UNIT PRICE	QTY	EXTENDED \$	REMARKS/PURPOSE	CODING (ACCT USE ONLY)
					The purpose of this request is to repair the water leak through grill in shipping office.	
Labor		\$ 123.00	3	\$ 369.00		
Kit	Materials	\$ 12.00	3	\$ 36.00		
Trip	Charge	\$ 123.00	1	\$ 123.00		
				\$ -		
				\$ -		
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				\$ -		
				\$ -		
				\$ -		
				\$ -		
ESTIMATED TOTAL				\$ 528.00		


Check box if attaching quote

REQUESTER SIGNATURE: Patrick Andreshack
 WAREHOUSE DIRECTOR SIGNATURE: James Burford (Oct 2, 2025 12:02:05 EDT)
 SHIP8 PRESIDENT SIGNATURE: Ron Capranos
 E&E CONTROLLER SIGNATURE: _____
 IT AUTHORIZER (SOFTWARE & HARDWARE): _____

DATE: 10/2/25
 DATE: 02/10/2025
 DATE: 06/10/2025
 DATE: _____
 DATE: _____

FOR OFFICE USE ONLY

ORDER DATE: _____	ORDERED BY: _____
ETA DATE: _____	ORDERED AMOUNT: _____
PAYMENT METHOD: (Please check one)	
<input type="checkbox"/> OPEN ACCOUNT (VENDOR BILL)	Provide REQ # to vendor for invoicing, submit approved requisition form to A/P for payment processing
<input type="checkbox"/> COD / PREPAID	Submit approved requisition form and vendor invoice to Controller for COD/prepaid check
<input type="checkbox"/> COMPANY CREDIT CARD / CARD HOLDER	Submit approved requisition form and receipt to Credit Card Holder
<input type="checkbox"/> EMPLOYEE CREDIT CARD / CHECK	Attach approved requisition form and receipt to employee's expense report for reimbursement

 Outlook

Do# 25101087

Re: Completed: You're copied on "10022025-SD3-Adobe"

From Patrick Andreshack <patrick.andreshack@ship8.com>

Date Mon 10/6/2025 1:05 PM

To Christine Jenkins <christine.jenkins@ship8.com>; James Burford <james.burford@ship8.com>; Angele White <Angele.White@ship8.com>

Completed



SHIP8 INC.

Patrick Andreshak
Maintenance Manager
550 Northport Parkway
Port Wentworth, GA, 31407

C: 912.414.6118

From: Christine Jenkins <christine.jenkins@ship8.com>

Sent: Monday, October 6, 2025 12:54:06 PM

To: James Burford <james.burford@ship8.com>; Angele White <Angele.White@ship8.com>

Cc: Patrick Andreshack <patrick.andreshack@ship8.com>

Subject: Re: Completed: You're copied on "10022025-SD3-Adobe"

Team

Has this work been completed?



SHIP8 INC.

Christine Jenkins
Purchasing Coordinator
550 Northport Parkway
Port Wentworth, GA 31407

O:912-373-7778 X 3825
<https://ship8.com/>

From: SHIP8 Inc via Adobe Acrobat Sign <adobesign@adobesign.com>
Sent: Monday, October 6, 2025 9:00 AM
To: James Burford <james.burford@ship8.com>; Angele White <Angele.White@ship8.com>; Ron Capranos <ron.capranos@ship8.com>
Cc: Christine Jenkins <christine.jenkins@ship8.com>; Patrick Andreshack <patrick.andreshack@ship8.com>
Subject: Completed: You're copied on "10022025-SD3-Adobe"



Angele White cc'd you on
10022025-SD3-Adobe

[Open agreement](#)

Attached is the final agreement between:

- SHIP8 Inc
- James Burford
- Ron Capranos

Read it with **Acrobat Reader**. You can also **open it online** to review its activity history.

Angele White had previously added you to this agreement for your information only.

Invoice Proof

PO# 25101087

Site Memo:

Proof Date: 10/2/2025 Date Entered: 9/23/2025 10:24:19AM
 Work Order: 224063 Service Date: 9/29/2025
 Status: Completed

Maxair Mechanical, LLC
 20 BLEDSOE ROAD
 #1000
 NEWNAN, GA 30265

Bill to: SHIP8 INC
 ATTN: Accounts Payable
 45875 Northport Loop East
 Fremont, CA 94538
 Email To: ap.ship8@ship8.com;
 james.burford@ship8.com

Service at: Ship8 Logistics
 311 International Trade Pkwy.
 Port Wentworth, GA 31407

Material Sales Tax from Purchase Orders will roll-up into other material lines.

Customer ID: 4SHIP810 Call Type: T&M Agreement:
 Job Number: BC-SM-2000 Salesperson: Vaughn L. Roberson Problem: Time & Material
 PO Number: REQUIRES PURCHASE ORDER

Comments: Complete - Water leak through grill in shipping office. See Patrick - See Technician notes for more information.

Notes: 9/23/2025 Jerry L. Wiley
 (XOi Vision) Came out and found unit leaking thru return duct. After looking at it further found drain clogged cleared drains and told customer to let fan run over night to dry duct. System is now running as expected
 9/23/2025 Jerry L. Wiley
 Found drain clogged up and I cleaned it out and system is now running again properly.

Item	Description	Quantity	Unit Price	Amount
Labor				
	Regular - Jerry L. Wiley - 9/23/2025	3.00	123.000	369.000
			Labor Subtotal:	369.00
Other				
	Kit: Materials (Misc Materials)	3.00	12.000	36.000
	Trip Charge	1.00	123.000	123.000
			Other Subtotal:	159.00

*Completed and
 okay to pay.
 AJ*

Total Due:	\$528.00
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MAXAIR Mechanical

Building Efficiency and Sustainability

A Service Logic Company

20 BLEDSOE ROAD, #1000
 NEWNAN, GA 30265
 GA REG CN210671

Phone: (770)956-1200
 www.maxairmech.com

Invoice

Invoice Number: 157598

Invoice Date: 10/9/2025

Bill to: SHIP8 INC
 ATTN: Accounts Payable
 45875 Northport Loop East
 Fremont, CA 94538
 Email To: ap.ship8@ship8.com; james.burford@ship8.com

Service at: Ship8 Logistics
 311 International Trade Pkwy.
 Port Wentworth, GA 31407

Remit to: 814 Livingston Court
 Marietta, GA. 30067

Customer ID: 4SHIP810

Branch Resp: COMM - NEWNAN BRANCH

Description: Work Order 224063 Time & Material

Job Number: BC-SM-2000

PO Number: 25101087

Call Type: T&M

Summary: Complete - Water leak through grill in shipping office. See Patrick - See Technician notes for more information.

Item Type	Description	Quantity	Unit Price	Amount
Labor	Regular - Jerry L. Wiley - 9/23/2025	3.00	123.000	369.000
Labor Subtotal:				\$369.00
Other	Kit: Materials (Misc Materials)	3.00	12.000	36.000
	Trip Charge	1.00	123.000	123.000
Other Subtotal:				\$159.00
Grand Total:				\$528.00

Work Performed:

9/23/2025 Jerry L. Wiley
 (XOi Vision) Came out and found unit leaking thru return duct. After looking at it further found drain clogged cleared drains and told customer to let fan run over night to dry duct. System is now running as expected

9/23/2025 Jerry L. Wiley
 Found drain clogged up and I cleaned it out and system is now running again properly.

Unpaid invoices accrue interest pursuant to Georgia law at the rate of 1.5% per month, effective 30 days after the invoice date. All reasonable costs of collection will be borne by debtor. A 2.75% processing fee will be added to any invoices paid by credit card.

Total Due:	\$528.00
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For questions about your invoice, please contact ServiceBilling@maxairmech.com

Happy with our performance? We offer HVAC, Plumbing, and Building Automation Services!