



Tran Tang <tran.tang@jlahome.com>

Approval Requested - Wilmer, TX Jolly Roofing Service Dispatch Invoice - #2332751

Jessica Jeng <jessica.jeng@jlahome.com>

Wed, Jul 30, 2025 at 10:26 AM

To: James Burford <james.burford@ship8.com>

Cc: Tran Tang <tran.tang@jlahome.com>, AP Department <ap.dept@jlahome.com>, Nancy Hattersley <nancy.hattersley@jlahome.com>, Ron Capranos <ron.capranos@ship8.com>, Flora Chu <flora.chu@jlahome.com>

Approved, we'll chargeback to NFI

Regards,

Jessica Jeng

Corporate Controller

E & E Co. LTD dba JLA Home

(510) 490-9788 x 458

(510) 403-7240 (direct)

jessica.jeng@jlahome.com

From: James Burford <james.burford@ship8.com>

Sent: Wednesday, July 30, 2025 9:35 AM

To: Jessica Jeng <jessica.jeng@jlahome.com>

Cc: Tran Tang <tran.tang@jlahome.com>; AP Department <ap.dept@jlahome.com>; Nancy Hattersley <nancy.hattersley@jlahome.com>; Ron Capranos <ron.capranos@ship8.com>

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Jessica - Please approve for the attached invoice.

I requested Jolly Roofing to come back out, thinking that one of their repairs did not hold since they were just out to complete repairs. Due to this, no PO was requested at the time when I reached back out to Jolly Roofing.

They found 1 issue covered under warranty, and another repair that was not. Total Cost **\$330.00**

The damage was caused by a burn, I am thinking from a NFI Vendor working up there.

[Redacted]

James Burford

Regional Facilities Director

[311 International Trade Pkwy](#)

[Port Wentworth, GA 31407](#)

C:912.507.7881

From: Tran Tang <tran.tang@jlahome.com>

Sent: Monday, July 28, 2025 5:44 PM

To: James Burford <james.burford@ship8.com>

Subject: Re: Service Dispatch Invoice - #2332751

Hi James,

What is the PO#? Did you request for the service or the tenant?

Thanks,

Tran

On Fri, Jul 25, 2025 at 10:43 AM James Burford <james.burford@ship8.com> wrote:

This should be for the tenant. I think E&E Pays and then charges the tenant.

[Redacted]

James Burford

Regional Facilities Director

[311 International Trade Pkwy](#)

[Port Wentworth, GA 31407](#)

C:912.507.7881

From: Tran Tang <tran.tang@jlahome.com>
Sent: Thursday, July 24, 2025 5:18 PM
To: James Burford <james.burford@ship8.com>
Subject: Fwd: Service Dispatch Invoice - #2332751

Hi James,

Pls advise the PO#. Are we responsible for the charge or the tenant?

Thanks,

Tran

----- Forwarded message -----

From: **Billing Support** <billing@jollyroofing.com>
Date: Thu, Jul 24, 2025 at 5:26 AM
Subject: Service Dispatch Invoice - #2332751
To: <gglaude@jollyroofing.com>, <ap.dept@jlahome.com>

Attached below you will find the invoice for your Service Dispatch work.

Invoice PDF

Respectfully,
Billing Support
Billing
billing@jollyroofing.com
Office: 615-530-6720

||

If you are having trouble with the invoice link above, copy and paste this URL into your web browser:
https://storage.googleapis.com/fcsstorage/1809/download/1809_17533598494472q7v4vuoqqO.pdf

 **2025 07 30 Wilmer, TX - Jolly Roofing Invoice # 2332751.pdf**

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