

SHIP8, INC.

ATTN: ACCOUNTS PAYABLE
45875 NORTHPORT LOOP EAST
FREMONT, CA 94538
US

AP.SHIP8@SHIP8.COM

ORDER FROM

100978

HCI SYSTEMS, INC.
1354 S. PARKSIDE PL.
ONTARIO, CA 91761
US

SHIP TO

WDC(4000),
SHIP8, INC.
ATTN: CHRISTINE JENKINS
221 HANSON WAY
WOODLAND, CA 95776
US

PO No.

25060598

PO Date

06/23/2025

Page

1 OF 1

Buyer

Purchasing Dept

Terms

30 days

FOB

FOB Origin

Ship Via

Best possible

Line No.

Vendor Item No.

Vendor Item Description

Qty Ordered

UOM

Unit Price

Extended Price

1

emergency call out

HI Riser Leaking Water

1.00

Each

1,000.00

6-29

Total Extended Price =

NOTES / INSTRUCTIONS (Not part of printed form)

Please select and thoroughly review the below linked
Warehouse Purchases and Approval Policy - Mar 2023

This form is required for all SHIP8 INC. purchase requests \

Fill out form in its entirety
Confirm pricing with the vendor
Obtain all appropriate approvals

Download/Save completed form as a pdf (include quote if applicable)
Email PDF to AP.SHIP8@SHIP8.com

Upload a copy of the signed PDF to the Purchase Req Forms
folder on the Google Drive to relevant location

Once product is received, upload POD to the shared drive

so that payment to the vendor can be processed

S:\POD Public File



Purchase Requisition Form

SHIP8 INC.

DATE 6.19.25
 WHS LOCATION WDC
 DEPARTMENT Ecom

SUPPLIER / VENDOR:

NAME HCI Systems Inc
 ADDRESS 1354 S.Parkside PL
Ontario, Ca.91761
 CONTACT
 TEL NO. 1-916-419-6900

SHIP TO:

NAME SHIP8 INC
 ADDRESS 221 Hanson Way
Woodland, CA 95776
 CONTACT Alex Gonzalez
 TEL NO. 916-897-7622

ITEM	DESCRIPTION	UNIT PRICE	QTY	EXTENDED \$\$	REMARKS/PURPOSE	CODING (ACCT USE ONLY)
	HI Riser Leaking Water	\$ 1,000.00	1	\$ 1,000.00	leak at the bottom of the riser	
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
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		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
ESTIMATED TOTAL				\$ 1,000.00		

Completed
ERV
6-29-25

Check box if attaching quote

REQUESTER SIGNATURE: _____
 WAREHOUSE DIRECTOR SIGNATURE: Alex Gonzalez
 SHIP8 PRESIDENT SIGNATURE: _____
 E&E CONTROLLER SIGNATURE: _____
 IT AUTHORIZER (SOFTWARE & HARDWARE): _____

DATE: _____
 DATE: _____
 DATE: _____
 DATE: _____

FOR OFFICE USE ONLY

ORDER DATE: _____ ORDERED BY: _____
 ETA DATE: _____ ORDERED AMOUNT: _____

PAYMENT METHOD: (Please check one)

OPEN ACCOUNT (VENDOR BILL) Provide REQ # to vendor for invoicing, submit approved requisition form to A/P for payment process.

COD / PREPAID Submit approved requisition form and vendor invoice to Controller for COD/prepaid check

COMPANY CREDIT CARD / CARD HOLDER Submit approved requisition form and receipt to Credit Card Holder

EMPLOYEE CREDIT CARD / CHECK Attach approved requisition form and receipt to employee's expense report for reimbursement.

Re: HCI PO - Emergency call out 6/19

From Christine Jenkins <christine.jenkins@ship8.com>

Date Tue 7/1/2025 6:39 AM

To Alex Gonzalez <alex.gonzalez@ship8.com>

Hi Alex

Perfect, thank you!

And do you approve for payment?



SHIP8INC.

Christine Jenkins
Purchasing Coordinator
550 Northport Parkway
Port Wentworth, GA 31407

O:912-373-7778 X 3825
<https://ship8.com/>

From: Alex Gonzalez <alex.gonzalez@ship8.com>
Sent: Tuesday, July 1, 2025 6:32 AM
To: Christine Jenkins <christine.jenkins@ship8.com>
Subject: Re: HCI PO - Emergency call out 6/19

Good morning Christine! Yes it is.



SHIP8INC.

Alex Gonzalez

Director of Operations
2222 East Beamer Street
Woodland, CA 95776

O: 530-669-5991 C:916-897-7622

From: Christine Jenkins <christine.jenkins@ship8.com>
Sent: Tuesday, July 1, 2025 3:24 AM
To: Alex Gonzalez <alex.gonzalez@ship8.com>
Subject: Re: HCI PO - Emergency call out 6/19

Hi Alex

Can you please look at the attached invoice and let me know if it goes with PO 25060598



SHIP8 INC.

Christine Jenkins
Purchasing Coordinator
550 Northport Parkway
Port Wentworth, GA 31407

O:912-373-7778 X 3825
<https://ship8.com/>

From: Christine Jenkins <christine.jenkins@ship8.com>
Sent: Monday, June 23, 2025 5:51 AM
To: Alex Gonzalez <alex.gonzalez@ship8.com>
Subject: Re: HCI PO - Emergency call out 6/19

Good morning Alex

PO 25060598 is attached



Service Order Invoice

1219 E. Elm Street
 Ontario, CA 91761
 (909) 628-7773

Invoice Number:	I0122369
Invoice Date:	06/30/2025

Customer:	Ship8 INC
Customer ID:	SHIP8INC
Bill to Address:	45875 Northport Loop East Fremont CA 94538

Site:	Ship8 INC-2222 Beamer
Site ID:	222EBE01
Site Address:	2222 East Beamer Street Woodland CA 95776

Service Order #	PO #	Request Type	Department #	Terms
SV2506200005	25060598	Service Call	802 - Service - Sacramento	Net 30

Ordered By:

Eddie Vega

Service Order Description:

Fire Sprinkler Leak - H1 Riser on Receiving Dock

Service Order Resolution:

6/19/2025-Ty Kell-Fire Sprinkler Leak - H1 Riser on Receiving Dock at base of riser. Technician arrived on site to review a leak that was sent to the HCI team by the site contact Eddie via Text Message Video. The leak was related to work that was previously done by another company for an underground leak. The site will be contacting the previous vendor prior to taking action on the repair. The HCI technician shut down the risers associated with the leaking riser prior to leaving site.

Item #	Qty	Description	Unit Price	Extended
SVC_FITTER_LEAD	3	Service Fitter - LEAD	\$278.00	\$834.00
dispatch_labor_159	1	Dispatch Labor - 159	\$159.00	\$159.00
Item Total				\$993.00
Sales Tax				\$0.00
Total Amount Due				\$993.00