
RE: Approval requested - Fw: Roof Leaks in Wilmer

From Jessica Jeng <jessica.jeng@jlahome.com>
Date Thu 5/1/2025 3:05 PM
To James Burford <james.burford@ship8.com>; Nancy Hattersley <nancy.hattersley@jlahome.com>
Cc Ron Capranos <ron.capranos@ship8.com>

Hi James:
Ok to proceed with your suggestion, thanks

Regards,
Jessica Jeng
Corporate Controller
E & E Co. LTD dba JLA Home
(510) 490-9788 x 458
(510) 403-7240 (direct)
jessica.jeng@jlahome.com

From: James Burford <james.burford@ship8.com>
Sent: Thursday, May 1, 2025 11:54 AM
To: Jessica Jeng <jessica.jeng@jlahome.com>; Nancy Hattersley <nancy.hattersley@jlahome.com>
Cc: Ron Capranos <ron.capranos@ship8.com>
Subject: Re: Approval requested - Fw: Roof Leaks in Wilmer

Jolly roofing is the company that will process through warranty if it is found to be a warrantable issue. If it's not then it would be cheaper to go ahead and have them fix the leak rather than paying for them to come out 2 times.(1st for the possible warranty check and 2nd for the repairs)

I have found that most of the issues with TPO roofs are punctures, and those are not warrantable. Warrantable items for example could be where TPO joints have failed and caused the leak.

Jolly roofing sends me their report which includes pictures and I review it to ensure they were not a warrantable issue.



SHIP8 INC.

James Burford
Regional Facilities Director
311 International Trade Pkwy
Port Wentworth, GA 31407

C: 912.507.7881

From: Jessica Jeng <jessica.jeng@jlahome.com>
Sent: Thursday, May 1, 2025 2:06:59 PM
To: James Burford <james.burford@ship8.com>; Nancy Hattersley <nancy.hattersley@jlahome.com>
Cc: Ron Capranos <ron.capranos@ship8.com>
Subject: RE: Approval requested - Fw: Roof Leaks in Wilmer

Hi James:
The roof is still under warranty, see attached. Can you please contact them first? Thanks

Regards,
Jessica Jeng
Corporate Controller
E & E Co. LTD dba JLA Home
(510) 490-9788 x 458

From: James Burford <james.burford@ship8.com>
Sent: Thursday, May 1, 2025 6:34 AM
To: Nancy Hattersley <nancy.hattersley@jlahome.com>; Jessica Jeng <jessica.jeng@jlahome.com>
Cc: Ron Capranos <ron.capranos@ship8.com>
Subject: Approval requested - Fw: Roof Leaks in Wilmer

Nancy/Jessica - John reported a couple of roof leaks to me this morning. Can I get approval for a Not to Exceed \$1,500 for the roofing company to come out and repair these leaks for our Wilmer location? If anything would exceed this cost then they will reach back out to me.



SHIP8INC.

James Burford
Regional Facilities Director
311 International Trade Pkwy
Port Wentworth, GA 31407

C: 912.507.7881

From: Griffin Glaude <gglaudef@jollyroofing.com>
Sent: Thursday, May 1, 2025 9:30:02 AM
To: James Burford <james.burford@ship8.com>; Tim Rehme <trehme@jollyroofing.com>
Subject: RE: Roof Leaks in Wilmer

Are you fine with doing T&M with a Not To Exceed of \$1500? Anything over that we will get approval to move forward, or we can work a scope from there?

We won't know extent of repairs needed until we get onsite.

Also, I know I quoted you an annual inspection a few months back. Now that we are through the winter months, it would be a great time to get this started!

Griffin Glaude
National Account Manager

Phone: (Cell) 901-526-9795 (Direct) 901-356-5188

Email: gglaudef@jollyroofing.com



www.jollyroofing.com

From: James Burford <james.burford@ship8.com>
Sent: Thursday, May 1, 2025 8:18 AM
To: Tim Rehme <trehme@jollyroofing.com>; Griffin Glaude <gglaudef@jollyroofing.com>
Subject: Fw: Roof Leaks in Wilmer

Tim/Griffin - please see attached. Can you send me an estimate for these?



SHIP8INC.

James Burford
Regional Facilities Director

311 International Trade Pkwy
Port Wentworth, GA 31407

C: 912.507.7881

From: Poole, John <john.poole@nfiindustries.com>
Sent: Thursday, May 1, 2025 9:11:09 AM
To: James Burford <james.burford@ship8.com>
Subject: Roof Leaks in Wilmer

James - have a couple of roof leaks to report with our rain that we received yesterday, both in the southeast corner of the building.

One is in the women's bathroom in the main office area, and the other is along the southeast wall near a fire panel, see pics attached/below.



John Poole

General Manager

- o: 972-534-9451 | c: 254-258-4955
 - john.poole@nfiindustries.com
 - [https://link.edgepilot.com/s/eb16a110/mJqRX1K8SkG1z8Eof0mZCA?
u=http://www.nfiindustries.com/](https://link.edgepilot.com/s/eb16a110/mJqRX1K8SkG1z8Eof0mZCA?u=http://www.nfiindustries.com/)
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