

**SHIP8, INC.**

ATTN: ACCOUNTS PAYABLE  
45875 NORTHPORT LOOP EAST  
FREMONT, CA 94538  
US

AP.SHIP8@SHIP8.COM

**ORDER FROM**

101223

DANIEL SIXTO GRANILLO JR. DBA DG & SONS ELECTRIC  
6002 WRAGG CANYON RD  
NAPA, CA 94558  
US

**SHIP TO**

WDC(4000),  
SHIP8, INC.  
ATTN: CHRISTINE JENKINS  
221 HANSON WAY  
WOODLAND, CA 95776  
US

**Buyer**

Purchasing Dept

**Terms**

Net 30 Days

**FOB**

FOB Origin

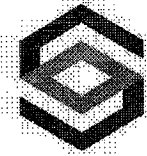
**Ship Via**

Best possible

| Line No. | Vendor Item No.   | Vendor Item Description                            | Qty Ordered | UOM  | Unit Price | Extended Price |
|----------|-------------------|--|-------------|------|------------|----------------|
| 1        | BLD004-ELECTRICAL | BLD004-ELECTRICAL Guarf Rails ( arms not working ) | 1.00        | Each | 520.00     | 520.00         |

3-31 *IMV*

Total Extended Price =



# Purchase Requisition Form

## SHIP8 INC.

DATE 2.10.2025  
 WHS LOCATION WDC  
 DEPARTMENT Maintenance

**SUPPLIER / VENDOR:**

NAME DG Electric  
 ADDRESS 6002 Wragg Canyon Rd  
Napa, Ca 94558  
 CONTACT 530-304-7847  
 TEL NO.

**SHIP TO:**

NAME SHIP8 INC  
 ADDRESS 221 Hanson Way  
Woodland, CA 95776  
 CONTACT Alex Gonzalez  
 TEL NO. 916-897-7622

| ITEM                   | DESCRIPTION | UNIT PRICE | QTY | EXTENDED \$\$    | REMARKS/PURPOSE  | CODING (ACCT USE ONLY) |
|------------------------|-------------|------------|-----|------------------|------------------|------------------------|
|                        | Guard Ralis | \$ 520.00  | 1   | \$ 520.00        | arms not working |                        |
|                        |             |            |     | \$ -             |                  |                        |
|                        |             |            |     | \$ -             |                  |                        |
|                        |             |            |     | \$ -             |                  |                        |
|                        |             |            |     | \$ -             |                  |                        |
|                        |             |            |     | \$ -             |                  |                        |
|                        |             |            |     | \$ -             |                  |                        |
|                        |             |            |     | \$ -             |                  |                        |
|                        |             |            |     | \$ -             |                  |                        |
|                        |             |            |     | \$ -             |                  |                        |
|                        |             |            |     | \$ -             |                  |                        |
|                        |             |            |     | \$ -             |                  |                        |
|                        |             |            |     | \$ -             |                  |                        |
| <b>ESTIMATED TOTAL</b> |             |            |     | <b>\$ 520.00</b> |                  |                        |

Check box if attaching quote

REQUESTER SIGNATURE: \_\_\_\_\_  
 WAREHOUSE DIRECTOR SIGNATURE: Alex Gonzalez  
 SHIP8 PRESIDENT SIGNATURE: \_\_\_\_\_  
 E&E CONTROLLER SIGNATURE: \_\_\_\_\_  
 IT AUTHORIZER (SOFTWARE & HARDWARE): \_\_\_\_\_

DATE: \_\_\_\_\_  
 DATE: 2/10/25  
 DATE: \_\_\_\_\_  
 DATE: \_\_\_\_\_  
 DATE: \_\_\_\_\_

### FOR OFFICE USE ONLY

ORDER DATE: \_\_\_\_\_ ORDERED BY: \_\_\_\_\_  
 ETA DATE: \_\_\_\_\_ ORDERED AMOUNT: \_\_\_\_\_

**PAYMENT METHOD: (Please check one)**

OPEN ACCOUNT (VENDOR BILL)  Provide REQ # to vendor for invoicing; submit approved requisition form to A/P for payment process  
 COD / PREPAID  Submit approved requisition form and vendor invoice to Controller for COD/prepaid check  
 COMPANY CREDIT CARD / CARD HOLDER  Submit approved requisition form and receipt to Credit Card Holder  
 EMPLOYEE CREDIT CARD / CHECK  Attach approved requisition form and receipt to employee's expense report for reimbursement.

**NOTES / INSTRUCTIONS (Not part of printed form)**

Please select and thoroughly review the below linked

**Warehouse Purchases and Approval Policy - Mar 2023**

This form is required for all SHIP8 INC. purchase requests

Fill out form in its entirety

Confirm pricing with the vendor

Obtain all appropriate approvals

Download/Save completed form as a pdf (include quote if applicable)

Email PDF to AP.SHIP8@SHIP8.com

Upload a copy of the signed PDF to the Purchase Req Forms  
folder on the Google Drive to relevant location

Once product is received, upload POD to the shared drive

so that payment to the vendor can be processed

S:\POD Public File

RE: DG Electric PO

---

From Alex Gonzalez <alex.gonzalez@ship8.com>  
Date Mon 3/31/2025 1:10 PM  
To Christine Jenkins <christine.jenkins@ship8.com>

Yes, it has.



**SHIP8 INC.**

Alex Gonzalez  
Director of Operations  
2222 East Beamer Street  
Woodland, CA 95776

**O:** 530-669-5991 **C:** 916-897-7622

---

**From:** Christine Jenkins <christine.jenkins@ship8.com>  
**Sent:** Monday, March 31, 2025 9:59 AM  
**To:** Alex Gonzalez <alex.gonzalez@ship8.com>  
**Subject:** Re: DG Electric PO

*Hi Alex*

*Has PO 25020159 been completed?*



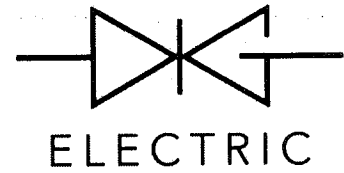
**SHIP8 INC.**

Christine Jenkins  
Purchasing Coordinator  
550 Northport Parkway  
Port Wentworth, GA 31407

# INVOICE

DG Electric  
6002 Wragg Canyon Rd  
Napa, CA 94558-9607

dgelectric4@yahoo.com  
+1 (530) 304-7847



**Bill to**  
Ship 8  
2222 East Beamer St  
Woodland, CA 95776  
United States

**Ship to**  
Ship 8  
2222 East Beamer St  
Woodland, CA 95776  
United States

### Invoice details

Invoice no.: 2025074  
Terms: Net 30  
Invoice date: 02/11/2025  
Due date: 03/13/2025

PO #: 25020159

| #  | Product or service | Description  | Qty | Rate     | Amount   |
|----|--------------------|--|-----|----------|----------|
| 1. | Labor              | Provide a Electrician to be on site Tuesday 2/11/25. | 4   | \$130.00 | \$520.00 |

**Total** **\$520.00**

**Overdue** 03/13/2025