

PURCHASE ORDER



E&E CO., LTD.

45875 NORTHPORT LOOP E

FREMONT, CALIFORNIA 94538  
UNITED STATES

PO No.

25030276

PO Date

03/10/2025

Page

1 OF 1

ORDER FROM

6477

SUMMIT FIRE & SECURITY LLC  
1203 SOUTH 2ND AVENUE  
MANSFIELD, TX 76063  
US

SHIP TO

ZAGAM(7800),  
ZAGAM  
ATTN: JAMES BURFORD  
2101 MILLERS FERRY ROAD  
WILMER,, TX 75125  
UNITED STATES

Buyer

Purchasing Dept

Terms

Net 30 Days

FOB

FOB Origin

Ship Via

Best possible

| Line No. | Vendor Item No. | Vendor Item Description             | Qty Ordered | UOM  | Unit Price | Extended Price |
|----------|-----------------|-------------------------------------|-------------|------|------------|----------------|
| 1        | BLD005-FIRE     | Annual Fire Alarm Monitoring        | 1.00        | Each | 864.00     | 864.00         |
| 2        | MSCNOTES        | Coverage Period 03/01/25 - 02/28/26 | 1.00        | Each | 0.00       | 0.00           |

Total Extended Price =

864.00



**Summit Fire & Security**  
1203 South 2nd Avenue  
Mansfield, TX 76063  
Tel: (817) 842-1220  
Fax:



# Invoice

**Bill to:** E & E COMPANY, LTD. (Parent)  
45875 NORTHPORT LOOP EAST  
FREMONT, CA 94538-6414

**Date:** 03/06/2025  
**Invoice No:** 3077333  
**WO#:** 04537359

**Service at:** Zagam LLC/E&E  
2101 Millers Ferry Road  
Wilmer, TX 75172-1710

**Terms:** Net 30 Days  
**WO Completed:**

**Customer ID:** 326887

**Reference WO#:**

**PO Number:**

| Description  | Quantity | Unit Price | Amount     |
|--|----------|------------|------------|
| Annual Monitoring - Alarm (Billing Period: 3/1/2025 – 2/28/2026) | 1.0      | \$864.00   | \$864.00 T |

**PLEASE NOTE NEW BANK DETAILS**

**ACH Payments:**  
**Beneficiary:** Summit Fire & Security, LLC  
**Bank:** Wells Fargo Bank  
**ABA Number:** 121000248  
**Account Number:** 4723925715

Please send inquiries / remittance to:  
ar-sfs@summitfiresecurity.com

**PLEASE NOTE NEW REMITTANCE ADDRESS**

**To Pay by Check or Credit Card**  
**(866) 868-8198**

**Check Payments:**  
**Summit Fire & Security, LLC**  
**PO Box 855227**  
**Minneapolis, MN 55485-5227**

**PAY ONLINE:**  
<https://summitfiresecurity.com/>

|                          |                 |
|--------------------------|-----------------|
| <b>Subtotal:</b>         | <b>\$864.00</b> |
| <b>Sales Tax:</b>        | \$71.28         |
| <b>Total Invoice:</b>    | <b>\$935.28</b> |
| <b>Collected Onsite:</b> |                 |
| <b>Balance Due:</b>      | <b>\$935.28</b> |

Cust: 326887 Inv: 3077333

**Please reference the above noted  
Customer ID and Invoice Number  
on your remittance.**

**Did you know?** Summit Fire & Security offers inspection, testing, maintenance, and installation for sprinklers, extinguishers, kitchen hoods, fire alarms, security systems, access control, monitoring, and nurse call systems. Your one solution for all fire protection and life safety needs. Contact your local branch today.



Tran Tang <tran.tang@jlahome.com>

## Wilmer, TX Approval Requested - Annual Fire Alarm Monitoring for 3/1/25-2/28/26

7 messages

**James Burford** <james.burford@ship8.com> Fri, Mar 7, 2025 at 5:04 AM  
 To: Jessica Jeng <jessica.jeng@jlahome.com>  
 Cc: Nancy Hattersley <nancy.hattersley@jlahome.com>, Ron Capranos <ron.capranos@ship8.com>, AP Department <ap.dept@jlahome.com>

Jessica - Please approve for the annual fire alarm monitoring service for our Wilmer location. Total \$ 864.00



# SHIP8 INC.

James Burford  
 Regional Facilities Director  
 311 International Trade Pkwy  
 Port Wentworth, GA 31407

C:912.507.7881

 **2025 03 07 Wilmer Summit Annual Fire Alarm Monitoring.pdf**  
 231K

**Jessica Jeng** <jessica.jeng@jlahome.com> Fri, Mar 7, 2025 at 11:26 AM  
 To: James Burford <james.burford@ship8.com>  
 Cc: Nancy Hattersley <nancy.hattersley@jlahome.com>, Ron Capranos <ron.capranos@ship8.com>, AP Department <ap.dept@jlahome.com>

Hi James:

Don't we have the 5 year contract with Summit? Is this annual fire alarm monitoring not included in the contract?

Regards,

**Jessica Jeng**

Corporate Controller

E & E Co. LTD dba JLA Home

(510) 490-9788 x 458

(510) 403-7240 (direct)

jessica.jeng@jlahome.com

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**From:** James Burford <james.burford@ship8.com>  
**Sent:** Friday, March 7, 2025 5:05 AM  
**To:** Jessica Jeng <jessica.jeng@jlahome.com>  
**Cc:** Nancy Hattersley <nancy.hattersley@jlahome.com>; Ron Capranos <ron.capranos@ship8.com>; AP Department <ap.dept@jlahome.com>  
**Subject:** Wilmer, TX Approval Requested - Annual Fire Alarm Monitoring for 3/1/25-2/28/26

Jessica - Please approve for the annual fire alarm monitoring service for our Wilmer location. Total \$ 864.00

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**James Burford** <james.burford@ship8.com> Fri, Mar 7, 2025 at 11:28 AM  
To: Jessica Jeng <jessica.jeng@jlahome.com>  
Cc: Nancy Hattersley <nancy.hattersley@jlahome.com>, Ron Capranos <ron.capranos@ship8.com>, AP Department <ap.dept@jlahome.com>

Sorry Jessica, I did miss the monitoring portion when I was getting the Fire system PM's setup.



**SHIP8 INC.**

James Burford  
Regional Facilities Director  
311 International Trade Pkwy  
Port Wentworth, GA 31407

**C:**912.507.7881

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**From:** Jessica Jeng <jessica.jeng@jlahome.com>  
**Sent:** Friday, March 7, 2025 2:26 PM  
**To:** James Burford <james.burford@ship8.com>  
**Cc:** Nancy Hattersley <nancy.hattersley@jlahome.com>; Ron Capranos <ron.capranos@ship8.com>; AP

Department <ap.dept@jlahome.com>

**Subject:** RE: Wilmer, TX Approval Requested - Annual Fire Alarm Monitoring for 3/1/25-2/28/26

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**Jessica Jeng** <jessica.jeng@jlahome.com>

Fri, Mar 7, 2025 at 11:36 AM

To: James Burford <james.burford@ship8.com>

Cc: Nancy Hattersley <nancy.hattersley@jlahome.com>, Ron Capranos <ron.capranos@ship8.com>, AP Department <ap.dept@jlahome.com>

Hi James:

As a professional company, they should know this should be part of their service in the contract. Fire Alarm annual monitoring is a standard task and should be automatically included in the contract. Please ask them to add into our contract with no charge considering we are a royal and good customer to them. This is a negligence from their side. Thanks

Regards,

**Jessica Jeng**

Corporate Controller

E & E Co. LTD dba JLA Home

(510) 490-9788 x 458

(510) 403-7240 (direct)

jessica.jeng@jlahome.com

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**From:** James Burford <james.burford@ship8.com>

**Sent:** Friday, March 7, 2025 11:29 AM

**To:** Jessica Jeng <jessica.jeng@jlahome.com>

**Cc:** Nancy Hattersley <nancy.hattersley@jlahome.com>; Ron Capranos <ron.capranos@ship8.com>; AP Department <ap.dept@jlahome.com>

**Subject:** Re: Wilmer, TX Approval Requested - Annual Fire Alarm Monitoring for 3/1/25-2/28/26

Sorry Jessica, I did miss the monitoring portion when I was getting the Fire system PM's setup.

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**James Burford** <james.burford@ship8.com>

Fri, Mar 7, 2025 at 12:21 PM

To: Jessica Jeng <jessica.jeng@jlahome.com>

Cc: Nancy Hattersley <nancy.hattersley@jlahome.com>, Ron Capranos <ron.capranos@ship8.com>, AP Department <ap.dept@jlahome.com>

Jessica - These are typically two separate agreements. This is the same for both of our Savannah and Woodland facilities. Since they are usually separate agreements Summit does not want to include it into the other agreement at no charge.



**SHIP8**INC.

James Burford  
Regional Facilities Director  
311 International Trade Pkwy  
Port Wentworth, GA 31407

**C:**912.507.7881

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**From:** Jessica Jeng <jessica.jeng@jlahome.com>

**Sent:** Friday, March 7, 2025 2:36 PM

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**Jessica Jeng** <jessica.jeng@jlahome.com>

Fri, Mar 7, 2025 at 3:13 PM

To: James Burford <james.burford@ship8.com>

Cc: Nancy Hattersley <nancy.hattersley@jlahome.com>, Ron Capranos <ron.capranos@ship8.com>, AP Department <ap.dept@jlahome.com>, Chris Mai <chris.mai@jlahome.com>

Hi James:

If this is also separate agreement in WOD and SAV, then this is approved. Thanks

Regards,

**Jessica Jeng**

Corporate Controller

E & E Co. LTD dba JLA Home

(510) 490-9788 x 458

(510) 403-7240 (direct)

jessica.jeng@jlahome.com

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**From:** James Burford <james.burford@ship8.com>

**Sent:** Friday, March 7, 2025 12:22 PM

**To:** Jessica Jeng <jessica.jeng@jlahome.com>

**Cc:** Nancy Hattersley <nancy.hattersley@jlahome.com>; Ron Capranos <ron.capranos@ship8.com>; AP

Department <ap.dept@jlahome.com>

**Subject:** Re: Wilmer, TX Approval Requested - Annual Fire Alarm Monitoring for 3/1/25-2/28/26

Jessica - These are typically two separate agreements. This is the same for both of our Savannah and Woodland facilities. Since they are usually separate agreements Summit does not want to include it into the other agreement at no charge.

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**James Burford** <james.burford@ship8.com>

Mon, Mar 10, 2025 at 6:26 AM

To: Jessica Jeng <jessica.jeng@jlahome.com>

Cc: Nancy Hattersley <nancy.hattersley@jlahome.com>, Ron Capranos <ron.capranos@ship8.com>, AP Department <ap.dept@jlahome.com>, Chris Mai <chris.mai@jlahome.com>

Thank you Jessica.

AP - Can I get a PO for the attached.



**SHIP8 INC.**

James Burford

Regional Facilities Director

311 International Trade Pkwy

Port Wentworth, GA 31407

**C:**912.507.7881

---

**From:** Jessica Jeng <jessica.jeng@jlahome.com>

**Sent:** Friday, March 7, 2025 6:13 PM

**To:** James Burford <james.burford@ship8.com>

**Cc:** Nancy Hattersley <nancy.hattersley@jlahome.com>; Ron Capranos <ron.capranos@ship8.com>; AP Department <ap.dept@jlahome.com>; Chris Mai <chris.mai@jlahome.com>

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